

**CITY OF OLNEY**  
**300 S. WHITTLE AVE. - OLNEY, IL 62450**  
**618-395-7302 / FAX 618-395-7304**

**STREET CUT APPLICATION**

Property Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: Work \_\_\_\_\_ Home \_\_\_\_\_

Location of Street Cut: \_\_\_\_\_

Purpose of Street Cut: \_\_\_\_\_ Sewer \_\_\_\_\_ Water \_\_\_\_\_ Other

Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Date: \_\_\_\_\_ Fee: \$ \_\_\_\_\_ Receipt #: \_\_\_\_\_

Refund Payable to: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**FORMULA FOR CALCULATING FEE:**

_____ ' (length) x 4' (cutting width) =	_____ sq. ft.
x \$ 4.25 (Alleys)	x _____ \$ 8.50 (Streets)
	\$ _____ Subtotal
	+ \$ 75.00 Labor
	+ _____ \$ 40.00 Inspection Fee
	\$ _____ TOTAL FEE

Refund Amount: \$ \_\_\_\_\_

Date Refunded: \_\_\_\_\_

## **CITY OF OLNEY**

### **POLICIES PERTAINING TO CUTS ON CITY STREETS, ALLEYS AND RIGHT-OF WAYS:**

There is a \$40.00 inspection fee for all street cuts.

There is a deposit required of \$8.50 per sq. ft., plus a \$75.00 labor fee.  
(Sq. ft. = 4' cutting width (required) x footage into the street.)

When street repairs have been approved by the Street Department, deposit will be refunded except for the \$40.00 inspection fee.

#### **CONTRACTOR MUST DO THE FOLLOWING:**

1. Notify City Hall (395-7302) 24 hrs. **in advance** of making a street cut.
2. Furnish barricades.
3. Notify the Police Department if the street or one lane is closed during construction.
4. Call J.U.L.I.E. (1-800-892-0123 or 811)
5. Follow instructions on back for the type of street being cut.
6. Furnish City Hall with tickets from the business where all materials used were purchased – **NO REFUND WILL BE MADE UNTIL THIS INFORMATION IS FURNISHED.**
7. Open street to the public as soon as possible.

#### **CITY OF OLNEY MUNICIPAL CODE 12.04.050 LIABILITY OF EXCAVATOR**

Any application for an excavation permit, contractor, developer, plumber or other individual who digs or excavates in the streets or alleys of the City of Olney, either with or without a permit, shall be liable for all damage to persons or property and for all expenses incurred by the City of Olney because of such excavation. The applicant, contractor, developer, plumber or other individual shall be responsible for the placing and maintaining of all warning fencing, barricading and protective devices necessary to protect the public from injury as a result of the excavation or digging.

**\*\*\* INSTRUCTIONS FOR ASPHALT OVERLAY STREETS\*\*\***

After sewer or water line has been installed or repaired, street should be cut back at least twelve inches (12") on each side of hole, forming a straight edge on all four sides.

Sewer or water line should be covered with sand to within six inches (6") of top of surface.

Six inches (6") of concrete, 7-bag mix, shall be put in last, level with street surface.

**\*\*\*INSTRUCTIONS FOR CONCRETE STREETS\*\*\***

After sewer or water line has been installed or repaired, street should be cut back at least twelve inches (12") on each side of hole, forming a straight edge on all four sides.

Sewer or water line should be covered with sand to within six inches (6") of top of surface.

Holes should be drilled into old concrete edge approximately eighteen inches (18") apart. Use ½" re-bar to connect old concrete with new concrete.

Six inches (6") of concrete, 7-bag mix, shall be put in last, level with street surface.

**\*\*\*INSTRUCTIONS FOR OIL & CHIP STREETS\*\*\***

After sewer or water line has been installed or repaired, street should be cut back at least twelve inches (12") on each side of hole, forming a straight edge on all four sides.

Sewer or water line should be covered with sand within twelve inches (12") of the surface.

Ten inches (10") of CA-6 crushed stone shall then be applied in 3"-4" layers compacting each layer with vibration.

The remaining two inches (2") shall be filled with cold patch and compacted with vibration level with the street.

**\*\*\*INSTRUCTIONS FOR MAIN STREET\*\*\***

12.04.35 A. Until December 1, 2020, repairs to Main Street from Illinois Route 130 east to U. S. Route 50 shall be made in the manner set forth below:

1. After the necessary utility work is completed, the street shall be cut back at least twelve inches (12") on each side of the hole with a straight edge on all four sides of the excavation.
2. Sewer and water lines shall be covered with four inches (4") of sand from the top of the pipe.
3. The trench shall be filled with flowable fill up to three inches (3") below street surface.
4. The remaining three inches (3") shall be filled with plant mix bituminous concrete and compacted with vibration to street level. (Ord. 07-15 § 1)

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***THE STREET DEPARTMENT SUPERVISOR RETAINS THE RIGHT TO REQUIRE THE USE OF FLOWABLE FILL WHEN THE TRENCH IS EXTREMELY DEEP OR THE STREET IS A HIGH TRAFFIC AREA.***