

City of Olney
Police Pension Board Meeting
August 19, 2015

AGENDA #1 CALL TO ORDER: Sergeant Nuttall called to order the City of Olney Police Pension Board meeting for August 19, 2015, at 8:38 a.m.

AGENDA #2 ROLL CALL: The following were present: Gregg Brooks, Mike Uhl, and Sergeant Brian Nuttall. City Treasurer Charles Sanders and City Clerk Kelsie Sterchi were also present. Sergeant Dana Berry was absent. Rick Runyon entered the meeting after Agenda #4.

AGENDA #3 APPROVE MINUTES FROM POLICE PENSION BOARD

MEETING ON MAY 18, 2015: Mr. Brooks moved to approve the minutes from May 18, 2015, seconded by Mr. Uhl. A majority affirmative voice vote was received.

AGENDA #4 TREASURER'S REPORT:

4-A "Discussion: Income and Expense May 1, 2015 – July 31, 2015" The Board was provided with an income and expense statement for May 1, 2015 – June 31, 2015. Mr. Sanders reported that variable funds were at about 27% with the Police Pension policy stating the cap was 35%. Mr. Sanders also noted that the State's cap was actually at 45%. To change the Police Pension's policy from 35% to 45%, the Board would need to amend their policy investment guidelines. The topic should be placed on the next meeting's agenda for action.

4-B "Discussion: Investment Schedule, Maturities, and Investment of Funds" Mr. Sanders went on to tell the Board that a CD had matured as of August 12, 2015, in the amount of \$225,000.00. When the CD matured, he cashed it in and moved the funds to a money market account at Citizens National Bank where it would earn .35%.

On August 4, 2015, the City received its first installment of real estate tax levies, including approximately \$185,000.00 of the Police Pension levy. The next installment of the real estate tax is expected to be received in October. With all things considered, the Board had the option to invest \$350,000.00. An amount of \$100,000.00 would need to be maintained at Citizens National Bank in order to continue to receive the .35%.

4-C "LaNae Mitchell, Edward Jones, Investment Options" The Board was provided with a listing of investments held with Edward Jones. LaNae Mitchell was present to provide recommendations.

Mrs. Mitchell had been corresponding with Phil Hanning of American Funds. Mr. Hanning and Mrs. Mitchell recommended investing the \$350,000.00 in the following ways: invest \$75,000.00 in the Global Growth Fund, invest \$100,000.00 in the Balanced Fund, invest \$100,000.00 in the Growth & Income Fund, and invest \$75,000.00 in the Growth Portfolio. The investments would be placing \$210,000.00 in equities and \$140,000.00 in fixed incomes within American mutual funds. This would still be under the 35% threshold.

Mrs. Mitchell had also ran a year-to-date performance summary. The portfolio had earned \$39,534.00 since January 1, 2015. That amounted to about 2.07% for the year, during a time of much volatility.

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Mr. Uhl moved to invest the \$350,000.00 by placing \$75,000.00 in the Global Growth Fund, placing \$100,000.00 in the Balanced Fund, placing \$100,000.00 in the Growth & Income Fund, and placing \$75,000.00 in the Growth Portfolio, seconded by Mr. Brooks. A majority affirmative voice vote was received.

Rick Runyon entered the meeting at 8:50 a.m. where the Board recapped him on their actions.

Mrs. Mitchell exited the meeting at 8:55 a.m.

AGENDA #5 ELECTION OF OFFICERS: Mr. Brooks moved to re-elect Rick Runyon as President, seconded by Mr. Uhl. A majority affirmative voice vote was received.

Sergeant Nuttall moved to elect Gregg Brooks as Vice President, seconded by Mr. Uhl. A majority affirmative voice vote was received.

Mr. Brooks moved to re-elect Sergeant Brian Nuttall as Secretary, seconded by Mr. Uhl. A majority affirmative voice vote was received.

Mr. Runyon moved to elect Mike Uhl as Assistant Secretary, seconded by Mr. Brooks. A majority affirmative voice vote was received.

By statute, Chuck Sanders was required to stay as the Board's Treasurer. Mr. Runyon noted that at the next election, he would like to see someone else become President.

Mr. Sanders added that he would be following up on scheduling training for the Board.

AGENDA #6 APPROVE APPLICATION FOR POLICE BENEFIT: Mr. Sanders explained that Sergeant Berry's official retirement date was scheduled for September 30, 2015. Sergeant Berry would not be receiving any pension benefits until March of 2017. Even with this in mind, Mr. Sanders recommended approving the application for police retirement benefit for Sergeant Berry.

Mr. Uhl moved to approve the application for police retirement benefit for Sergeant Dana Berry, seconded by Mr. Brooks. A majority affirmative voice vote was received. Mr. Runyon, President, and Sergeant Nuttall, Secretary, signed the form that would be processed.

AGENDA #7 SCHEDULING OF NEXT MEETING: The next meeting of the Police Pension Board was scheduled for November 24, 2015 at 8:30 a.m. at City Hall.

AGENDA #8 ADJOURN: Mr. Brooks moved to adjourn, seconded by Mr. Uhl. A majority affirmative voice vote was received. The meeting of the Police Pension Board adjourned at 9:13 a.m.