

CITY OF OLNEY  
FIRE PENSION BOARD  
NOVEMBER 7, 2016

AGENDA #1 “CALL TO ORDER” The City of Olney Fire Pension Board met in the Fire Station at 9:30 a.m. on November 7, 2016, with Captain Mike Hill presiding.

AGENDA #2 “ROLL CALL” The following members were present at roll call: City Treasurer Sanders, Retired Firefighter Clarence Smith, Dave Lobacz, Firefighter Michael Beam and Fire Captain Mike Hill. City Clerk Kelsie Sterchi and Assistant City Treasurer Jane Guinn were also present.

AGENDA #3 “APPROVE MINUTES FROM FIRE PENSION BOARD MEETING ON OCTOBER 25, 2016” Mr. Lobacz moved to approve the Fire Pension Board minutes from October 25, 2016, seconded by Firefighter Beam. A majority affirmative voice vote was received.

AGENDA #4 “TREASURER’S REPORT”

4-A “Discussion: Income and Expense May 1, 2016 - October 31, 2016” The Board was provided with a copy of an income and expense statement from May 1, 2016, through October 31, 2016.

Mr. Sanders explained that he had updated the Income and Expense Statement with numbers through the end of October 2016. At the last meeting of the Fire Pension Board, the Board authorized re-investing \$100,000.00 with Morgan Stanley in a CD that would yield no less than 1.1%. Mr. Sanders then indicated that the Board had the option to increase the amount invested by another \$50,000.00

4-B “Discussion: Investment Schedule and Maturities” The Board was provided with an investment schedule as of October 31, 2016.

Mr. Sanders had looked out over three months and seventeen months to determine amounts of cash needed.

The next CD to mature was at Investment Centers of America, and would mature in March of 2018. The only maturing cash to be received in the next year would be from the tax levy.

Mr. Sanders then reminded the Board that Fire Chief Rusty Holmes had recently retired, so that would increase the monthly pension payment expenses.

Captain Hill noted that the CD at TrustBank that was set to mature in January of 2017. Mr. Sanders replied that the soon-to-mature CD was included in his three month and seventeen month calculations.

AGENDA #5 “MORGAN STANLEY INVESTMENTS - ERIC LAUGHLIN CONFERENCE CALL” The conference call with Eric Laughlin began at 9:42 a.m.

City Clerk Sterchi exited the meeting at 9:42 a.m.

Mr. Sanders asked Mr. Laughlin if amounts with Morgan Stanley could be increased by \$50,000.00 increments. Mr. Laughlin replied that amount of increase could happen. Mr. Laughlin was also still confident that a CD could be found with a rate of 1.1% or better.

The conference call ended at 9:45 a.m.

City Clerk Sterchi returned to the meeting at 9:45 a.m.

AGENDA #6 “AUTHORIZE ANY NEW INVESTMENTS OF FUNDS” Mr. Lobacz moved to increase the authorized investment from the October 25, 2016, Fire Pension Board meeting by \$50,000.00, seconded by Mr. Smith. A majority affirmative voice vote was received.

AGENDA #7 “APPROVE APPLICATION FOR FIRE PENSION BENEFITS” Mr. Sanders told the Board that Rusty Holmes has submitted an application for Fire Pension benefits to be effective as of November 9, 2016. State statute requires that the Fire Pension Board take action on approving such applications.

Mr. Smith moved to approve Rusty Holmes’ application for Fire Pension benefits, seconded by Firefighter Beam. A majority affirmative voice vote was received.

Fire Pension Board President, Captain Mike Hill, and Fire Pension Board Secretary, Clarence Smith, signed the application form.

AGENDA #8 “SCHEDULE TRAINING SESSIONS” Mr. Sanders told the Board that he had been in touch with Robert Beal regarding the scheduling of a training session for the Fire and Police Pension Boards. Mr. Beal was supposed to call Mr. Sanders back on November 4, 2016, but the call has yet to be received.

If eight people from Olney can attend the training session, then the session can take place in Olney. Mr. Sanders also stated that groups from Salem, Illinois, planned to join the training session in Olney. Once a date for training is determined, a confirmation e-mail will be sent to the Board.

Mr. Sanders then mentioned a mailing that he had received from the Illinois Public Pension Fund Association (IPPFA). The IPPFA also offers such trainings, but fees are required. Trainings by Mr. Beal are at no charge.

AGENDA #9 “AUTHORIZE REIMBURSEMENT TO THE CITY OF OLNEY FOR ANNUAL REPORT COST OF \$1,800.00” Mr. Sanders explained that Kemper CPA had produced the Fire Pension’s annual report, as authorized by the Fire Pension Board. The bill for the report had since been received. The City of Olney had submitted payment for the bill, but requested reimbursement from the Fire Pension in the amount of \$1,800.00.

Mr. Lobacz moved to reimburse the City of Olney for the Fire Pension annual report in the amount of \$1,800.00, seconded by Firefighter Beam. A majority affirmative voice vote was received.

Mr. Sanders noted that his department was currently working on the tax levy. He anticipated that Art Tepfer’s actuarial report should be finished any day. The Illinois Department of Insurance’s actuarial report has been processed, but is not yet available for review on their website.

At the November 14, 2016, City Council meeting, the Council would hear a proposal for the maximum tax levy based on estimated EAV. If the Council chooses to levy a tax of 5% or more, they will need to have a Truth in Taxation Hearing. If the tax levy is 4.99% or less, no hearing is required. The first Council meeting in December of 2016 should be when the Council takes formal action on the tax levy.

AGENDA #10 “PUBLIC COMMENTS/PRESENTATIONS” No one from the public was present.

AGENDA #11 “SCHEDULING OF NEXT MEETING” At the last meeting of the Fire Pension Board, a meeting date of December 7, 2016, at 9:00 a.m. was scheduled to take place at the Fire Station. The Board would be keeping that scheduled meeting date.

Mr. Lobacz wondered if Mr Beal’s training would take place by the end of the year. Mr. Sanders replied that the training should take place this year so that the members of the Board would receive their needed credit hours for 2016.

AGENDA #12 “ADJOURN” Firefighter Beam moved to adjourn, seconded by Mr. Lobacz. A majority affirmative voice vote was received.

The Fire Pension meeting adjourned at 9:58 a.m.

Clarence Smith  
Secretary