

CITY OF OLNEY
CITY COUNCIL MEETING
APRIL 23, 2018

AGENDA #1 “CALL TO ORDER” The April 23, 2018, meeting of the Olney City Council was called to order at 7:00 p.m. in the Council Chambers of the Olney City Hall located at 300 S. Whittle Avenue, Olney, Illinois, with Mayor Mark Lambird presiding.

AGENDA #2 “PLEDGE OF ALLEGIANCE TO THE FLAG-PRAYER” Council members and visitors joined in the pledge of allegiance to the flag. Mayor Lambird led the group in prayer.

AGENDA #3 “ROLL CALL” The following Council members were present: Morgan Fehrenbacher, Les Harrison, John McLaughlin, and Mark Lambird. Belinda Henton was absent. Also present were City Manager Allen Barker, City Clerk Kelsie Sterchi, Assistant City Treasurer Jane Guinn, City Attorney Bart Zuber, and City Engineer Charleston.

AGENDA #4 “PRESENTATION OF CONSENT AGENDA”

4-A “Approve Minutes of Council Meeting on April 9, 2018”

4-B “Approve and Authorize Payment of Accounts Payable April 24, 2018” Pooled Cash \$152,470.87, Manual Pooled Cash \$604,807.61, Taylor Water Tower \$10,000.00, IRP \$234,549.31, Unemployment \$10,775.35, MFT \$1,631.25, Tourism \$11,888.00, Route 130 TIF \$16.50

4-C “Ordinance: Amend Section 12.12.120 (Swimming Pool Fees) of the City of Olney Municipal Code” 2018-24

4-D “Raffle License: Olney Eagle Aerie #2549”

AGENDA #5 “REMOVAL OF ITEMS FROM CONSENT AGENDA” No items were requested for removal from the consent agenda.

AGENDA #6 “CONSIDERATION OF CONSENT AGENDA” Councilman McLaughlin moved to approve the items on the consent agenda, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

AGENDA #7 “CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA” No consideration was necessary since no items were removed from the consent agenda.

AGENDA #8 “PRESENTATION OF ORDINANCES, RESOLUTIONS, ETC.”

8-A “Request/Possible Ordinance: Class V Liquor License for J&L Bestway, Inc.” The Council was provided with a Class V liquor license application for J&L Bestway, Inc., and a proposed ordinance that would change the number of available Class V liquor licenses from one to two. Britany Fishburn was present to speak on the request.

Mrs. Fishburn would be the manager of the proposed location at 1003 N. West Street, which would be called Peppers Gaming Parlor. She thanked the Council for the opportunity to speak with them on the possibility of starting a business in Olney.

Councilman McLaughlin asked if the establishment would be focused on gaming sales only. Mrs. Fishburn replied that liquor sales would be second to gaming sales. She stated that there would be no “big bar atmosphere” at the location.

Councilwoman Fehrenbacher asked the City Attorney if the liquor license was in proper form. Mr. Zuber confirmed.

Councilwoman Fehrenbacher moved to approve a Class V liquor license for J&L Bestway, Inc., and to approve Ordinance 2018-25, seconded by Councilman Harrison. A majority affirmative voice vote was received with Councilman McLaughlin voting no.

8-B “Resolution: Designate a Developer for Redevelopment of Certain Property Being Considered for a Tax Increment Redevelopment Project and Declaring an Intent to Reimburse Certain Redevelopment Project Costs” The Council was provided with a proposed resolution that would designate Hill’s Resources, LLC., as a developer for a project, and declare the City’s intent to reimburse certain redevelopment project costs.

Mr. Barker reminded the Council that at the April 9, 2018, Council meeting, the Council authorized moving forward with a TIF inducement resolution for Hill’s Resources, LLC. The Hills would be opening a new restaurant on Route 130.

Councilwoman Fehrenbacher moved to approve 2018-R-25, seconded by Councilman McLaughlin. A majority affirmative voice vote was received.

8-C “Resolution: Approve Fiscal Year 2018/2019 Budget” The Council was provided with a proposed resolution that would approve the proposed 2018/2019 budget.

Mrs. Guinn told the Council that she had placed updated copies of the proposed budget in their mailboxes the week prior. As a summary, Mrs. Guinn indicated that General Corporate would come in approximately (\$104,000.00) unfavorable. The Water Fund would come in approximately (\$354,000.00) unfavorable, and the Sewer Fund would come in approximately \$21.00 favorable.

Mrs. Guinn had made a few changes since the Council had last met. Mrs. Guinn had moved approximately \$82,000.00 from MFT to the 2018/2019 budget because the final bill for Whittle Avenue had not yet been received from the State. Additionally, approximately \$10,000.00 was added to the Route 130 TIF for additional payments that may be needed. The IRP and EDA were updated to reflect the closing out of those programs.

Councilman McLaughlin moved to approve 2018-R-26, seconded by Councilman Harrison.

Mayor Lambird asked why the Water Fund was showing such a high unfavorable amount. Mrs. Guinn replied that \$350,000.00 of that amount was a reflection of funds that had been set aside for water tower painting that would show as an expense in the 2018/2019 budget. Additionally, \$4,500.00 had been added for fuel.

A majority affirmative voice vote was received.

8-D “Resolution: Accept Bid for Furnishing and Delivery of Concrete for Street Patching, Curb and Gutter Construction, and Miscellaneous Construction” The Council was provided with a

proposed resolution that would accept a bid for the furnishing and delivery of concrete for street patching, curb and gutter construction, and miscellaneous construction.

Bids were solicited for the various mixes of concrete with two options. Option 1 would be for six months, and Option 2 for one year. Bids were received from Doll's, Inc., and Schrey Systems. Schrey Systems was the low bidder for both options on all mixes of concrete. The proposed resolution would accept the low bid from Schrey Systems for Option 2.

Councilman Harrison moved to approve 2018-R-27, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-E "Resolution: Accept Bid for Sand, Pea Gravel, Crushed Stone and Riprap" The Council was provided with a proposed resolution to accept bids for sand, pea gravel, crushed stone, and riprap.

Bids were also solicited for sand, pea gravel, crushed stone and riprap with the same two options also given in the solicitation for concrete. Mr. Barker indicated that bids were received from Tri-State Logistics, LLC., for both options, and Charles Heuerman Trucking for Option 2 only.

Mr. Barker recommended that the Council accept the low bids from Tri-State Logistics, LLC., of Grayville, Illinois, for sand, pea gravel, and crushed stone for Option 2. He also recommended approval of the low bid for riprap from Charles Heuerman Trucking, of Teutopolis, Illinois, for Option 2.

Councilman Harrison moved to approve 2018-R-28, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-F "Resolution: Accept Quote for Two Electric Hoists for the Water Plant, Waive Formal Bidding Procedures, and Amend the 2017-2018 Budget" The Council was provided with a proposed resolution to accept a quote for two electric hoists, and waive bidding procedures. The Council was also provided with a memo from Water Plant Supervisor Frank Bradley, and a copy of the quote received from Ace Industries, Inc., of Norcross, Georgia.

Mr. Barker explained that in late March, two electric hoists were sent in from the Water Plant for required inspection and certification. Neither of the hoists passed inspection, and the parts for the models were obsolete. Mr. Bradley had received a quote in the amount of \$3,949.58 for replacements. Because of potential additional costs, a budget amendment was proposed to take \$4,500.00 out of the Chemicals line item in order to make the purchase.

Councilman McLaughlin moved to approve 2018-R-29, seconded by Councilman Harrison. A majority affirmative voice vote was received.

8-G "Resolution: Amend the 2017-2018 Budget in Administrative for the Tree Maintenance Program" The Council was provided with a proposed resolution that would amend the 2017-2018 Administrative budget in the Tree Maintenance Program line item.

Mrs. Sterchi explained that back in the Fall, a grant had been received from Trees Forever, with a few other donations from citizens, totaling \$2,675.00. By amending the budget to reflect the grant and donations, the Tree Maintenance Program line item would not show negative spending.

Councilman McLaughlin moved to approve 2018-R-30, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-H “Resolution: Amend the 2017-2018 Budget in Parks & Cemeteries for the Ameren Right Tree Right Place Grant” The Council was provided with a proposed resolution to amend the 2017-2018 Parks & Cemeteries budget in the Tree Maintenance line item.

Similar to Item 8-G, Mrs. Sterchi told that the City had also received a \$500.00 grant from Ameren for trees and tree care products. By amending the budget to reflect the grant, the Tree Maintenance line item would not show negative spending.

Councilman McLaughlin moved to approve 2018-R-31, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-I “Resolution: Accept Package Quotes Received for Chemicals at the Olney Water Treatment Plant and Waive Formal Bidding Procedures” The Council was provided with a proposed resolution to accept the package quotes received for chemicals at the Olney Water Treatment Plant, and waive formal bidding procedures. The Council was also provided with a listing of quotes received from Brenntag, Hawkins, and Univar.

Mr. Bradley was recommending to approve the package quotes received from Hawkins, Inc., of Centralia, Illinois, for liquid chlorine 99.95%, poly aluminum chloride (Aqua Hawk 2027), liquid caustic soda 50%, aqua ammonia 15%, copper sulfate medium crystals, powdered activated carbon, and carus potassium permanganate. Mr. Bradley recommended approving the package quotes received from Brenntag, of Henderson, Kentucky, for hydrofluosilicic acid 23-25%, and liquid copper sulfate (Aqua Hawk CU).

Councilman Harrison asked if the quotes recommended were all the lowest for each vendor. Mr. Bradley confirmed.

Councilman Harrison moved to approve 2018-R-32, seconded by Councilman McLaughlin. A majority affirmative voice vote was received.

8-J “Resolution: Accept Quotes Received for Chemicals for the Musgrove Aquatic Center and Waive Formal Bidding Procedures” The Council was provided with a proposed resolution to accept quotes for chemicals for the Musgrove Aquatic Center (MAC), and waive formal bidding procedures. The Council was also provided with a listing of quotes received from Hawkins, Brenntag, Univar, and Airgas.

Mr. Bradley was also in receipt of quotes for chemicals at the MAC. Mr. Bradley recommended to accept the quote for sodium hypochlorite from Hawkins, Inc., of Centralia, Illinois, and the quote for carbon dioxide as submitted by Airgas USA, LLC., of Vincennes, Indiana.

Councilman McLaughlin moved to approve 2018-R-33, seconded by Councilman Harrison. A majority affirmative voice vote was received.

8-K “Resolution: Authorize Transfer of \$10,000 from the Housing Rehab Grant Fund to the General Corporate Fund” The Council was provided with a proposed resolution that would transfer \$10,000.00 from the Housing Rehab Grant Fund to the General Corporate Fund.

Mrs. Guinn explained that when the City applied for the \$400,000.00 housing rehabilitation grant, the City and Build Community each committed \$10,000.00. When the Greater Wabash Regional Planning Commission (GWRPC) had filled out the grant application, the City’s \$10,000.00 had not been included. The GWRPC had since indicated that there would be plenty of funds available to complete the housing projects, so the City should accept the \$10,000.00 back into the General Corporate Fund.

Councilman Harrison moved to approve 2018-R-34, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

AGENDA #9 “REPORTS FROM ELECTED AND APPOINTED OFFICIALS”

9-A “Status Report-City Manager” The Council was provided with a Status Report from the City Manager. Mr. Barker indicated that he had spoken with the developer of Parkside Plaza, and progress was coming along nicely at the property. The developer would soon be going out for bids on his portion of the water and sewer lines.

9-B “RCDC Report” RCDC Executive Director Courtney Yockey was not present, so there was no report.

9-C “Chamber of Commerce Report” Councilman McLaughlin told the Council that the Chamber had their Annual Banquet/Luncheon the week prior, and the golf outing would take place in August.

9-D “Parks & Recreation Board Report” The Parks & Recreation Board had cancelled their April meeting, so there was nothing to report.

9-E “Tourism Board Report” Councilwoman Henton was not present, so there was no report.

AGENDA #10 “PUBLIC COMMENTS/PRESENTATIONS” No one from the public wished to speak.

AGENDA #11 “CLOSED SESSION: SALE OR LEASE PRICE OF REAL PROPERTY; ACQUISITION OF REAL PROPERTY; APPOINTMENT, EMPLOYMENT, COMPENSATION, AND PERFORMANCE OF SPECIFIC EMPLOYEES; AND COLLECTIVE NEGOTIATING MATTERS” Councilwoman Fehrenbacher moved to adjourn to closed session to discuss sale or lease price of real property; acquisition of real property; appointment, employment, compensation, and performance of specific employees; and collective negotiating matters, seconded by Councilman Harrison. A majority affirmative voice vote was received.

Councilmen Harrison, McLaughlin, Councilwoman Fehrenbacher, Mayor Lambird, City Manager Barker, Assistant City Treasurer Guinn, City Attorney Zuber, and City Clerk Sterchi left the Council Chambers at 7:14 p.m.

AGENDA #12 “RECONVENE OPEN SESSION” Upon return of those who were in closed session to the Council Chambers, Councilman McLaughlin moved to enter back into open session, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received. Open session resumed at 8:11 p.m.

12-A “Ordinance: Establish Wages for Full-Time Non-Bargaining Employees of the City of Olney” The Council was provided with a proposed ordinance that would establish wages for full-time non-bargaining employees.

Mr. Barker pointed out that 3.25% wage increases would be effective as of May 1, 2018, for the Utility Billing Clerk, Police Department Administrative Assistant, City Manager, Director of Human Resources, City Clerk, Code Enforcement Officer, Fire Chief, Police Chief, Parks/Cemeteries/Recreation/Water Plant Supervisor, Street Department Supervisor, and the Waste Water Treatment Plant Supervisor.

Upon Mrs. Guinn’s appointment as City Treasurer, she would receive a \$6,000.00 increase. The Water Distribution Supervisor would be receiving a 5% increase as agreed upon.

Councilman McLaughlin moved to approve Ordinance 2018-26, seconded by Councilman Harrison. A majority affirmative voice vote was received.

12-B “Resolution: Health Insurance Premium Allocations for Non-Bargaining Employees” The Council was provided with a proposed resolution that would allocate health insurance premiums for non-bargaining employees, effective May 1, 2018.

Councilman McLaughlin moved to approve 2018-R-35, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

12-C “Resolution: Authorize Agreement with the Illinois Fraternal Order of Police Labor Council” The Council was provided with a proposed resolution that would authorize an agreement with the Illinois Fraternal Order of Police (FOP).

Mr. Barker told the Council that the agreement had been approved by the City Attorney and labor attorney. The FOP had also approved the proposed agreement.

Councilman Harrison moved to approve 2018-R-36, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

12-D “Ordinance: Establish Hourly Wage for Part-Time Janitorial Employees of the City of Olney” The Council was provided with a proposed ordinance that would establish an hourly wage for part-time janitorial employees.

Mr. Barker indicated that the current pay wage for janitorial services was \$10.00 per hour. The wage had not been increased since 2009. He recommended increasing the janitorial wage to \$12.00 per hour.

Councilman McLaughlin moved to approve Ordinance 2018-27, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

Mr. Barker pointed out that the second scheduled Council meeting for May would fall on Memorial Day. He offered that the Council meeting could be cancelled or rescheduled for a different date. The Council decided to make a decision on whether to cancel or reschedule at the next Council meeting.

Mr. Barker then indicated that he would be on vacation during a week in May. He continued that a proposal for a food truck ordinance would be on the next Council agenda.

Regarding the company performing the underground fiber optic work, Councilman McLaughlin wondered if they would be responsible for cleaning up and repairing areas that were torn up during their work. Mr. Barker indicated that clean up work would be done when work was finished and ground had settled. He was aware that the company had already started some of the clean up.

AGENDA #13 “ADJOURN” With no further business to discuss, Councilwoman Fehrenbacher moved to adjourn, seconded by Councilman McLaughlin. A majority affirmative voice vote was received.

The meeting adjourned at 8:20 p.m.

Kelsie J. Sterchi
City Clerk