

CITY OF OLNEY
CITY COUNCIL MEETING
JULY 9, 2018

AGENDA #1 “CALL TO ORDER” The July 9, 2018, meeting of the Olney City Council was called to order at 7:00 p.m. in the Council Chambers of the Olney City Hall located at 300 S. Whittle Avenue, Olney, Illinois, with Mayor Mark Lambird presiding.

AGENDA #2 “PLEDGE OF ALLEGIANCE TO THE FLAG-PRAYER” Council members and visitors joined in the pledge of allegiance to the flag. Gary Wachtel led the group in prayer.

AGENDA #3 “ROLL CALL” The following Council members were present: Morgan Fehrenbacher, Belinda Henton, John McLaughlin and Mark Lambird. Councilman Les Harrison was absent. Also present were City Manager Allen Barker, City Clerk Kelsie Sterchi, City Treasurer Jane Guinn, City Attorney Bart Zuber, and City Engineer Charleston.

AGENDA #4 “PRESENTATION OF CONSENT AGENDA”

4-A “Approve Minutes of Council Meeting on June 25, 2018”

4-B “Approve and Authorize Payment of Accounts Payable July 10, 2018” Pooled Cash \$123,003.30, Manual Pooled Cash \$102,224.24, Petty Cash \$277.42, Utility Refunds \$1,335.22, Tourism \$586.75, Route 130 TIF \$40.00

AGENDA #5 “REMOVAL OF ITEMS FROM CONSENT AGENDA” No items were requested for removal from the consent agenda.

AGENDA #6 “CONSIDERATION OF CONSENT AGENDA” Councilman McLaughlin moved to approve the items on the consent agenda, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

AGENDA #7 “CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA” No consideration was necessary since no items were removed from the consent agenda.

AGENDA #8 “PRESENTATION OF ORDINANCES, RESOLUTIONS, ETC.”

8-A “Recommendation: Transfer of Fitness Trail Equipment from Rotary Park to Musgrove Park” Parks & Recreation Board Chair Morgan Henton was present to speak on a request that the Board had received from the local Rotary Clubs. Mr. Henton explained that Rotarian Andy Thomann had approached the Board about the possibility of moving the fitness trail equipment from Rotary Park to Musgrove Park due to lack of use at Rotary Park. The Rotary Clubs would handle most of the work related to moving the equipment, but would request City assistance on placement. The Board recommended that the fitness trail equipment be placed on perimeter areas of Musgrove Park, near the sidewalks.

Mr. Barker told the Council that Park Department Supervisor Frank Bradley had not been made aware of the recommendation until last week, and had no information on details of the recommendation. Mr. Bradley hoped for more information.

Councilman McLaughlin asked if the Council could approve the recommendation, pending Mr. Bradley's approval. Councilwoman Fehrenbacher stated she would rather table the topic until speaking with Mr. Bradley. The Council agreed.

Before leaving, Mr. Henton asked if he could go ahead and give the Parks & Recreation Board Report under Agenda Item 9-D. Mayor Lambird approved.

Mr. Henton told the Council that at the Board's last meeting, Brandy Shouse and Jason Doris submitted their resignations, so the Board currently had two vacancies.

The Board had also heard a request from the Rotary Clubs on placing a culvert on a corner where the roadway curved east toward the large pavilion. The Board felt it would be best to have that decision made by City leaders.

Mr. Henton also requested that the Council think about what other projects they would like the Board to research.

8-B "Resolution: Accept Quotes for Pump Repairs to the City Park Lift Station, Waive Formal Bidding Procedures, and Amend the 2018/2019 Budget" The Council was provided with a proposed resolution to accept quotes for pump repairs to the City Park lift station and waive formal bidding procedures. The Council was also provided with a copy of the quotes received.

Mr. Barker explained that one of the City Park lift station pumps was completely down, and another in desperate need of repair. Work to this lift station had not been budgeted for because there was no knowledge of damage.

Vandevanter Engineering had submitted quotes for the repairs, and owned the brand of pumps that are needed. The company also covered the Olney territory. With shipping, the total cost of the repairs would be close to \$40,000.00. The budget amendment would take additional funds out of the Sewer Fund, and would not be a transfer from any other line item.

Councilman McLaughlin asked how long ago the City Park lift station pumps were replaced. City Engineer Charleston replied that they were placed in 2011. While the lift station handled a large volume of liquid, he felt that it was a bit early to have such problems.

Mr. Barker added that Sewer Department Supervisor Jeff Lathrop believed that the pump repairs were needed due to the high volume handled by the lift station.

Councilwoman Henton moved to approve 2018-R-50, seconded by Councilman McLaughlin. A majority affirmative voice vote was received.

8-C "Resolution: Accept Proposals for Water, Storm & Sanitary Sewer GPS/GIS Mapping & Waive Formal Bidding Procedures" The Council was provided with a proposed resolution to accept proposals for water, storm, and sanitary sewer GPS/GIS mapping and waive formal bidding procedures. The Council was also provided with a copy of the quotes received from the Illinois Rural Water Association.

Mr. Barker reminded the Council that at the last meeting, he had mentioned that the Illinois Rural Water Association had made a presentation about GPS/GIS mapping systems for water, storm

and sanitary sewers. The water portion of the project would be a three year project, but the other portions of the project could be completed within one year.

Councilman McLaughlin recalled that there would be a monthly fee associated with the system. Mayor Lambird confirmed, reminding the Councilman that the fee would be \$19.95 per month, per user, after the first year. The City would have up to four users.

Councilwoman Henton asked if enough money had been budgeted for the project. Mr. Barker indicated so. Because the water portion would take three years, funds would need to be added to future budgets to cover the costs at that time.

Councilman McLaughlin moved to approve 2018-R-51, seconded by Councilwoman Henton. A majority affirmative voice vote was received.

8-D “Resolution: Accept Bid for an Articulating Boom Lift for the Park Department & Amend the 2018/2019 Budget” The Council was provided with a proposed resolution to accept a bid for an articulating boom lift for the Park Department and amend the 2018/2019 budget.

Mr. Barker told the Council that sealed bids were solicited for the purchase of an articulating boom lift for the Park Department. Only one bid had been received for the bid opening on July 3, 2018. Lift Works, Inc., of St. Charles, Illinois, had bid \$36,425.00. Because only \$35,000.00 had been budgeted, a budget amendment would be needed to cover the purchase.

Mr. Barker reminded the Council that during the budget planning process, it was proposed to fund the boom lift with funds from both the General and Christmas Light Display Funds.

The lift would be able to be utilized by other departments, as well.

Councilman McLaughlin moved to approve 2018-R-52, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-E “Ordinance: Amend Section 17.80.010 (Special Use Permits) of Chapter 17.80 (Special Use Regulations) of the City of Olney Municipal Code” The Council was provided with a proposed ordinance that would amend Section 17.80.010 (Special Use Permits) of Chapter 17.80 (Special Use Regulations) of the City of Olney Municipal Code.

Mr. Barker explained that there had been some interest in placement of solar farms within the City’s zoning jurisdiction. There were no appropriate regulations in place for such a purpose, and the proposed ordinance would remedy that problem.

Councilman McLaughlin asked if the regulations were for solar farms only. The City Attorney explained that the ordinance was created for the initial purpose of addressing solar farms only, and not residential or commercial solar panels. The proposed ordinance would cover “Community Renewable Generation Projects, Utility Scale Solar Projects, or Utility Scale Wind Projects.”

Mr. Zuber told the Council that organizations were applying and, essentially competing, for State permits to place solar farms. From there, the panels will produce energy and be sold back to

the grid. Without the City creating an appropriate ordinance, it would be difficult to categorize an appropriate Special Use Permit.

Councilman McLaughlin moved to approve Ordinance 2018-40, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-F “Council Resolution: Support & Commitment of Local Funds for a Community Development Block Grant to Be Used on the S. Elliot Street Bridge” The Council was provided with a proposed Resolution of Support and Commitment of Local Funds from the Greater Wabash Regional Planning Commission (GWRPC) in relation to repairs to the S. Elliott Street Bridge.

Mr. Barker told that the GWRPC needed the proposed Council Resolution to move forward with the Community Development Block Grant (CDBG) application. The total cost for the S. Elliott Street Bridge repairs was estimated to be \$378,000.00. If awarded, the grant would provide for \$260,000.00 from relinquished CDAP Funds. The difference of approximately \$118,000.00 would need to be paid for by the City.

Councilman McLaughlin asked when the repairs would be made if the grant was approved. Mr. Charleston hoped to have all paperwork completed in 2018. He indicated that certain State approvals could provide for any delays, but was hoping to have the project taken care of as soon as possible.

Councilwoman Fehrenbacher moved to approve the Council Resolution of Support & Commitment of Local Funds for a Community Development Block Grant to be used on repairs to the S. Elliott Street Bridge, seconded by Councilman McLaughlin. A majority affirmative voice vote was received.

8-G “Resolution: Accept Bid for a 60 MiL TPO Roof for City Hall & Amend the 2018/2019 Budget” The Council was provided with a proposed ordinance to accept a bid for a 60 MiL TPO roof for City Hall and amend the 2018/2019 budget.

Sealed bids were also solicited for the City Hall roof project, and opened on July 5, 2018. One bid was received from ACI Commercial Roofers in the amount of \$36,650.00. The roof work would be for the eastern portion of City Hall. Because \$35,000.00 had been budgeted for the project, a budget amendment would be needed to cover the cost.

Councilwoman Fehrenbacher asked for the age of the City Hall roof. Mr. Barker believed the roof was over 20 years old.

Councilwoman Henton asked what company performed the roof work at that time. Mr. Barker believed it was ACI Commercial Roofers. He added that the company had been providing maintenance and patching to the roof at no charge.

Councilman McLaughlin moved to approve 2018-R-53, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-H “Resolution: Accept Bid for Demolition of 926 W. Elm Street” The Council was provided with a proposed resolution to accept a bid for the demolition of 926 W. Elm Street.

Bids were also solicited for the demolition of 926 W. Elm Street, and opened on July 3, 2018. Wilson Farms Excavating bid \$5,100.00, and Doll's, Inc., bid \$3,650.00. Mr. Barker recommended accepting the low bid from Doll's, Inc.

Councilwoman Henton moved to approve 2018-R-54, seconded by Councilman McLaughlin. A majority affirmative voice vote was received.

8-I "Resolution: Reject Bid for the Ventilation Hood System at the Fire Department" The Council was provided with a proposed resolution to reject the bid received for the ventilation hood system at the Fire Department, and a memo from Fire Chief Hill.

Bids were solicited for the ventilation hood system, and opened on July 3, 2018. Unfortunately, only one bid was received and was over the amount allotted by the Foreign Fire Board for the purchase.

Fire Chief Hill told the Council that he wished to re-bid the ventilation hood system with amended specifications in order to hopefully receive bids closer to what had been budgeted.

Councilwoman Fehrenbacher moved to approve 2018-R-55, seconded by Councilwoman Henton. A majority affirmative voice vote was received.

8-J "Resolution: Accept Bid for Unmanned Aerial Systems (UAS) for the Fire Department" The Council was provided with a proposed resolution to accept a bid for UAS (drones) for the Fire Department, and a memo from Fire Chief Hill.

Fire Chief Hill told the Council that four bids were received, but only two bidders submitted all of the requested information. Of those two bidders, Fire Chief Hill recommended accepting the \$26,658.91 bid from Fire Cam Police & Fire Solutions of Belleville, Illinois. The company would also provide support for the lifetime of the drones.

Councilman McLaughlin asked if the drones were being paid for by the County. Fire Chief Hill replied that the drones were being paid for out of the Public Safety Tax. It appeared as if there would still be funds leftover, so any remaining purchases would be for items related to the drones.

Councilman McLaughlin moved to approve 2018-R-56, seconded by Councilwoman Henton. A majority affirmative voice vote was received.

8-K "Discussion: Small Cell Wireless Facilities Deployment Ordinance" Mr. Zuber told the Council that due to word from the Illinois Municipal League, the City would need to pass an ordinance by August 1, 2018, relating to small cell wireless facilities deployment of 5G. Mr. Zuber would be speaking with the Code Enforcement Officer on any recommendations he may have. A proposed ordinance should be ready for the Council to review at the July 23, 2018, meeting.

Councilman McLaughlin asked for more detail on the small cell wireless facilities deployment of 5G. Mr. Zuber replied that cellular companies would soon be deploying 5G services. Part of the deployment would include installation of equipment on utility poles every few feet. Companies would not be able to utilize one another's equipment, either.

AGENDA #9 "REPORTS FROM ELECTED AND APPOINTED OFFICIALS"

9-A “Status Report-City Manager” Mr. Barker had nothing additional to report.

9-B “RCDC Report” RCDC Executive Director Courtney Yockey told the Council that RCDC was partnering with the U of I Extension Office to hold a webinar on opportunity zones. The webinar would take place on July 25, 2018, from 10:00 a.m. until 11:00 a.m.

9-C “Chamber of Commerce Report” Councilman McLaughlin reported that the Chamber of Commerce had held recent ribbon cuttings at the Air Evac facility and at KC’s Diner. The Chamber was also gearing up for its golf outing in August.

9-D “Parks & Recreation Board Report” Morgan Henton gave a Parks & Recreation Board report under Agenda Item 8-A.

9-E “Tourism Board Report” Councilwoman Henton had received an e-mail earlier in the month about a book called Are We Nuts?. The book was for sale on amazon.com. The Councilwoman hoped that readers would be interested in visiting Olney after reading the book.

Councilman McLaughlin reminded the Council that it was Fair Week, and he encouraged the public to visit the Fair.

Councilwoman Henton wished to extend a thank you to the City crews for having the large tree removed from the City Park in time for the Fair.

AGENDA #10 “PUBLIC COMMENTS/PRESENTATIONS” No one from the public wished to speak.

AGENDA #11 “CLOSED SESSION: SALE OR LEASE PRICE OF REAL PROPERTY; ACQUISITION OF REAL PROPERTY; AND APPOINTMENT, EMPLOYMENT, COMPENSATION, AND PERFORMANCE OF SPECIFIC EMPLOYEES” Councilwoman Henton moved to adjourn to closed session to discuss sale or lease price of real property; acquisition of real property; and appointment, employment, compensation, and performance of specific employees, seconded by Councilman McLaughlin. A majority affirmative voice vote was received.

Councilmen Harrison, McLaughlin, Councilwomen Fehrenbacher, Henton, Mayor Lambird, City Manager Barker, City Treasurer Guinn, and City Clerk Sterchi left the Council Chambers at 7:25 p.m.

AGENDA #12 “RECONVENE OPEN SESSION” Upon return of those who were in closed session to the Council Chambers, Councilwoman Fehrenbacher moved to enter back into open session, seconded by Councilwoman Henton. A majority affirmative voice vote was received. Open session resumed at 8:13 p.m.

Mayor Lambird had been approached by a citizen interested in legalizing slow speed motorized vehicles, such as golf carts, in the City. The Mayor recalled that lengthy discussion had taken place a few years ago on the topic and at that time, the Council was not in favor of the legalization.

Mayor Lambird was not in favor of legalizing golf carts, but would consider side-by-sides. Even in that case, he did not believe they should be allowed on all streets within the City, especially busy ones.

Councilwoman Henton wondered if the City Attorney should do some research on what specifications would be necessary if slow speed motorized vehicles were allowed. Mr. Zuber was willing to do so, but recommended that the Council first decide if they are at all interested in such legalization. It was his opinion that allowing such vehicles on the roadways would be extremely dangerous.

While aware that some other communities allowed such vehicles on roadways, the Council noted how the City had busier streets than many of those other communities. Mr. Barker added that even if passed and slow speed motorized vehicles could not be allowed on all streets, it would be difficult to get from one place to another without crossing any of Olney's busy roads.

Mr. Barker also wondered if it would encourage those under 16 years of age to drive around in such vehicles. The Council felt so.

Mayor Lambird asked if the Council wished to move forward on researching the legalization of slow speed motorized vehicles. The Council was in consensus that they did not wish to research the topic further.

AGENDA #13 "ADJOURN" With no further business to discuss, Councilman McLaughlin moved to adjourn, seconded by Councilwoman Henton. A majority affirmative voice vote was received.

The meeting adjourned at 8:22 p.m.

Kelsie J. Sterchi
City Clerk