

CITY OF OLNEY
CITY COUNCIL MEETING
JUNE 26, 2017

AGENDA #1 “CALL TO ORDER” The June 26, 2017, meeting of the Olney City Council was called to order at 7:00 p.m. in the Council Chambers of the Olney City Hall located at 300 S. Whittle Avenue, Olney, Illinois, with Mayor Mark Lambird presiding.

AGENDA #2 “PLEDGE OF ALLEGIANCE TO THE FLAG-PRAYER” Council members and visitors joined in the pledge of allegiance to the flag. Tim Loomis led the group in prayer.

AGENDA #3 “ROLL CALL” The following Council members were present: Morgan Fehrenbacher, Les Harrison, John McLaughlin, and Mark Lambird. Belinda Henton was absent. Also present were City Attorney Bart Zuber, City Clerk Kelsie Sterchi, City Treasurer Chuck Sanders, Assistant City Treasurer Jane Guinn, and City Engineer Charleston.

AGENDA #4 “PRESENTATION OF CONSENT AGENDA”

4-A “Approve Minutes of Council Meeting on June 12, 2017”

4-B “Approve and Authorize Payment of Accounts Payable June 27, 2017” Pooled Cash \$232,073.63, Manual Pooled Cash \$5,830.87, Utility Refunds \$2,275.20, MFT \$8,479.38, Tourism \$4,000.00, Route 130 TIF \$1,810.00

AGENDA #5 “REMOVAL OF ITEMS FROM CONSENT AGENDA” No items were requested for removal from the consent agenda.

AGENDA #6 “CONSIDERATION OF CONSENT AGENDA” Councilman McLaughlin moved to approve the items on the consent agenda, seconded by Councilman Harrison. A majority affirmative voice vote was received to approve the consent agenda.

AGENDA #7 “CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA” No consideration was necessary since no items were removed from the consent agenda.

AGENDA #8 “PRESENTATION OF ORDINANCES, RESOLUTIONS, ETC.”

8-A “Bid Opening: Sale of 304 Lee Avenue” No bids were received for the sale of 304 Lee Avenue.

8-B “Ordinance: Authorize Sale of Municipally Owned Real Property at 304 Lee Avenue” Because there were no bids received, this item was removed.

8-C “Bid Opening: Sale of 539 S. Shields Street” No bids were received for the sale of 539 S. Shields Street.

8-D “Ordinance: Authorize Sale of Municipally Owned Real Property at 539 S. Shields Street” Because there were no bids received, this item was removed.

8-E “Resolution: Accept Quotes for Playground Equipment for Rotary Park and the City Park, and Waive Formal Bidding Procedures” The Council was provided with a proposed resolution to accept quotes for playground equipment at Rotary Park and the City Park. The resolution would also waive formal bidding procedures. The Council was also provided with a memo from Park Department Supervisor Frank Bradley, and three quotes for playground equipment.

Mr. Barker explained that at the June 12, 2017, Council meeting, information was provided to the Council regarding the purchase of a merry-go-round for Rotary Park and an Orbx Climber for the City Park. A quote in the amount of \$13,188.00 was received from Miracle Recreation Equipment Co. for the two pieces. Since that time, Mr. Bradley had solicited quotes from two other companies for similar equipment. In addition to the quote received from Miracle Recreation Co., NuToys Leisure Products submitted a quote in the amount of \$13,843.00, and Cunningham Recreation submitted a quote for \$13,995.74. Mr. Bradley and Mr. Barker recommended to accept the quote of \$13,188.00 from Miracle Recreation Equipment Co.

Councilman McLaughlin questioned whether or not formal bidding procedures would need to be waived. Mr. Barker replied that because quotes were received and sealed bids were not being solicited, that the formal bidding procedures would need to be waived.

Councilman McLaughlin moved to approve 2017-R-47, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-F “Request/Possible Ordinance: Closing of a Portion of the North/South Alley Between S. Camp Avenue and the Consolidated Grain and Barge Railway, and W. South Avenue and W. Lafayette Street as Requested by National Vinegar Company” The Council was provided with a letter of request from Donald Mayberry of National Vinegar Company to close a portion of an alley, a map of the alley requested for closure, and a copy of Ordinance 2002-15.

Mr. Barker told the Council that National Vinegar Company had plans to construct a spill control containment structure at the southwest corner of their Olney production facility. In order to construct the containment structure and maintain it, National Vinegar Company needed additional land on the west side of their property.

A letter was mailed to the adjoining property owner who had indicated an interest in also purchasing his portion of the alley. No easements existed in the alley.

Councilman McLaughlin moved to approve Ordinance 2017-37, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received. City Attorney Zuber will create the ordinance.

The City Clerk told Mr. Roth that the cost for his portion of the alley would be \$220.50, including the cost of recording.

8-G “Resolution: Accept Quote for East Fork Lake Parking Lot Repairs, Waive Formal Bidding Procedures, and Amend the 2017/2018 Budget” The Council was provided with a proposed resolution to accept a quote for repairs to the East Fork Lake parking lot, waive formal bidding procedures, and amend the 2017/2018 budget.

In order to correct the problem with the East Fork Lake parking area, Mr. Barker recommended to accept a proposal from the Mt. Carmel Stabilization Group to stabilize the parking lot by constructing a soil cement base with an A-2 surface. The cost for constructing the soil cement base would be \$53,900.00. The cost for the A-2 surface would be \$24,200.00. The mobilization fee would be \$6,800.00. Even though the total project cost would be \$84,900.00, Mr. Barker recommended amending the budget to \$89,145.00 for contingencies.

Councilman McLaughlin recalled that when the parking lot was repaired last year, immediate problems arose. Mr. Charleston agreed and added that the City had waited to see if the area would stabilize, but it did not. The Mt. Carmel Stabilization Group agreed to come and repair the problems this year at a greatly reduced cost. The project would normally cost a total of \$164,689.00.

Councilwoman Fehrenbacher asked if the City had paid the contractor the prior year. Mr. Charleston confirmed, but only after receiving confirmation in writing that the contractor would be back to repair the area.

Mr. Barker clarified that the work the contractor had done in the prior year was based on the scope of work the City had directed. The contractor had removed the base and put in limestone. In the end, the limestone did not stabilize and was not a good solution. With that in mind, Mr. Barker added that the limestone could still be used in making the soil cement.

Mayor Lambird asked how much the prior year’s project had cost. Mr. Sanders replied that the project had cost around \$72,000.00. Mr. Barker pointed out that the original estimate for the East Fork Lake parking lot project came in at \$200,000.00. Even with these additional repairs, the cost for the total project would be under the estimated amount.

Councilman McLaughlin asked where the extra funds for the parking lot repairs would come from in the budget. Mr. Sanders replied that nothing would be transferred in the budget. Instead, the budget would be amended by taking funds out of the General Fund.

Councilman McLaughlin moved to approve 2017-R-48, seconded by Councilman Harrison. Councilmen McLaughlin, Harrison, Mayor Lambird, and Councilwoman Fehrenbacher voted yes. There were no opposing votes. The motion carried.

8-H “Discussion/Possible Action: Form Committee to Explore Street Plans” Mr. Barker told that Councilmen McLaughlin and Harrison had approached him with interest in forming a committee to explore future street projects.

Councilman McLaughlin then stated that he wanted to get the Council’s permission to form a committee that would include himself, Councilman Harrison, the City Manager, someone

from the City Engineer's office, someone from the Treasury Department, and a couple of members from the community. The Councilman felt that the oil and chip program was not the best option for street repairs.

Mayor Lambird requested that Councilman McLaughlin recruit people for his committee so that an ordinance could be presented for action at the July 10, 2017, Council meeting.

AGENDA #9 "REPORTS FROM ELECTED AND APPOINTED OFFICIALS"

9-A "Status Report-City Manager" The Council was provided with a status report from the City Manager. Mr. Barker reported that no additional information had been received from the State on if the Whittle Avenue project would need to be halted. The last the City Manager had heard, the work would halt as of June 30, 2017.

Mr. Barker continued that some community service workers would soon begin working on City clean up downtown and in the City parks. He thanked the Mayor for putting him in touch with the probation office for that purpose.

Going back to the topic of the Whittle Avenue project, Councilwoman Fehrenbacher wondered how long the project could be halted. The City Engineer replied that he was unsure. He indicated that the contractor was working on coming to a stopping point by June 30. From there, the road would be open to local traffic only.

9-B "RCDC Report" RCDC Executive Director Courtney Yockey informed the Council that the Seales had submitted their final plat of Parkside Plaza to be heard at the upcoming Plan Commission meeting. He hoped that the Council would be able to approve the final plat at their July 10, 2017, meeting. Additionally, he reported that the Seales had resubmitted a revised TIF application.

9-C "Chamber of Commerce Report" Councilman McLaughlin had nothing new to report.

9-D "Parks & Recreation Board Report" Mayor Lambird told that the Parks & Recreation Board had met on June 21, 2017. The Mayor had been in attendance as he had never witnessed a Parks & Recreation Board meeting before. Mayor Lambird told that the Board had discussed signage at East Fork Trails, and had discussed the idea of a stage at Bower Park.

9-E "Tourism Board Report" Councilwoman Henton was not in attendance, so there was no report from the Tourism Board.

The Mayor then asked Mr. Sanders if he had anything he would like to share. Mr. Sanders replied that the Kemper CPA Group had finished their field work on the 2016/2017 audit. From here, Kemper would be doing some follow up work at their office, and an exit meeting would be scheduled. Mr. Sanders expected that the audit report would be available to the Council by August or September. Additionally, Mr. Sanders stated that Kemper would be working on the Fire and Police Pension annual reports. Mr. Sanders believed those reports would be finished by the end of October.

Councilman McLaughlin asked if the State's financial issues were expected to affect payments to the City. Based on the information Mr. Sanders had seen, nothing was pointing in that direction at this time.

AGENDA #10 "PUBLIC COMMENTS/PRESENTATIONS"

10-A "Brian O'Neill" Mr. O'Neill talked about certain post stops throughout the community that could be used to generate money and bring community involvement. He felt if the stops were properly advertised, people would come to Olney to play Pokemon Go.

AGENDA #11 "CLOSED SESSION: SALE PRICE OF REAL PROPERTY; ACQUISITION OF REAL PROPERTY; AND APPOINTMENT, EMPLOYMENT AND PERFORMANCE OF SPECIFIC EMPLOYEES" Councilman McLaughlin moved to adjourn to closed session to discuss sale price of real property, acquisition of real property, and appointment, employment, compensation, and performance of specific employees, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

Councilmen Harrison, McLaughlin, Councilwoman Fehrenbacher, Mayor Lambird, City Manager Barker, City Treasurer Sanders, City Attorney Zuber, and City Clerk Sterchi left the Council Chambers at 7:19 p.m.

AGENDA #12 "RECONVENE OPEN SESSION" Upon return of those who were in closed session to the Council Chambers, Councilwoman Fehrenbacher moved to enter back into open session, seconded by Councilman Harrison. A majority affirmative voice vote was received. Open session resumed at 8:46 p.m.

AGENDA #13 "ADJOURN" Councilman McLaughlin moved to adjourn, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

The meeting adjourned at 8:47 p.m.

Kelsie J. Sterchi
City Clerk