

CITY OF OLNEY
CITY COUNCIL MEETING
NOVEMBER 13, 2018

AGENDA #1 “CALL TO ORDER” The November 13, 2018, meeting of the Olney City Council was called to order at 7:00 p.m. in the Council Chambers of the Olney City Hall located at 300 S. Whittle Avenue, Olney, Illinois, with Mayor Mark Lambird presiding.

AGENDA #2 “PLEDGE OF ALLEGIANCE TO THE FLAG-PRAYER” Council members and visitors joined in the pledge of allegiance to the flag. Steve Wingert led the group in prayer.

AGENDA #3 “ROLL CALL” The following Council members were present: Morgan Fehrenbacher, Les Harrison, Belinda Henton, and Mark Lambird. John McLaughlin was absent. Also present were City Manager Allen Barker, City Clerk Kelsie Sterchi, City Attorney Bart Zuber, and City Engineer Roger Charleston. City Treasurer Guinn was absent.

AGENDA #4 “PRESENTATION OF CONSENT AGENDA”

4-A “Approve Minutes of Council Meeting on October 22, 2018”

4-B “Approve and Authorize Payment of Accounts Payable November 14, 2018” Pooled Cash \$200,088.76, Manual Pooled Cash \$101,765.64, Petty Cash \$179.17, Utility Refunds \$1,553.17, Unclaimed Funds \$4,362.24, MFT \$86,783.21, IMRF \$31,668.61, Tourism \$7,134.52, Christmas Light Display \$1,171.00

4-C “Raffle License: VFW”

4-D “Raffle License: American Legion Post #30”

4-E “Re-Appointments: Mike Uhl to Police Pension Board, David Lobacz to Fire Pension Board & Bill Caulfield, Paige Abell, and Bill Page to the Tree Board”

AGENDA #5 “REMOVAL OF ITEMS FROM CONSENT AGENDA” No items were requested for removal from the consent agenda.

AGENDA #6 “CONSIDERATION OF CONSENT AGENDA” Councilman Harrison moved to approve the items on the consent agenda, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

AGENDA #7 “CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA” No consideration was necessary since no items were removed from the consent agenda.

AGENDA #8 “PRESENTATION OF ORDINANCES, RESOLUTIONS, ETC.”

8-A “Presentation: Honor of 62 Years of Service to Rodrick Kelley” Rodrick Kelley has served as a paid-on-call firefighter in the Fire Department for 62 years. Several members of the Olney Firefighters Association were present, along with personal supporters of Mr. Kelley.

Fire Chief Hill introduced Bill Clausen, representing the Office of the Illinois State Fire Marshal. Mr. Clausen congratulated Mr. Kelley on his decades of service, and noted that the Fire

Marshal himself had wished to be present, but was unable to attend. Mr. Clausen presented Mr. Kelley with a plaque honoring his 62 years of service.

Chief Hill then presented Mr. Kelley with a fire hydrant statue that honored his 2,498 emergency runs as firefighter.

Mr. Kelley then spoke a few humorous and heartfelt words of gratitude. He was then given a standing ovation by all those present.

8-B “Request: East Fork Bassmasters, USA Bassin Exceptions for Fishing Tournaments on East Fork Lake” The Council was provided with a memo from City Clerk Sterchi outlining some tournament exceptions requested by the East Fork Bassmasters and the USA Bassin.

Mrs. Sterchi began by stating that since the time the packets were put together, the USA Bassin had removed their request for exception. She continued that the exceptions requested by the East Fork Bassmasters were similar to those made in the past.

Councilwoman Henton asked if the updated status report of sportfish populations and fishing prospects for the Olney lakes was yet available. Mrs. Sterchi replied that the reports had not yet been received.

Councilman Harrison moved to approve exceptions for the East Fork Lake Bassmasters to have a 60 boat Memorial Tournament on April 13, 2019, and a 35 boat tournament on May 18, 2019, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-C “Ordinance: Amend a Policy Prohibiting Sexual Harassment for the City of Olney and Amend the City of Olney Municipal Code” The Council was provided with a proposed ordinance that would amend the policy prohibiting sexual harassment for the City of Olney, and amend the City of Olney Municipal Code.

Mr. Zuber told the Council that Senate Bill 20 was recently approved, allowing 300 days instead of 180 days to file charges of discrimination with the Illinois Department of Human Rights. Because of this, the City needed to amend its ordinance and policy to reflect those changes.

Councilwoman Fehrenbacher moved to approve Ordinance 2018-48, seconded by Councilwoman Henton. A majority affirmative voice vote was received.

8-D “Resolution: Approve Engineering Cost for the Route 130 Sidewalk Project” The Council was provided with a proposed resolution to approve estimated engineering costs for the Route 130 Sidewalk Grant Project.

Mr. Barker explained that the next step in the Route 130 Sidewalk Grant Project would be to approve the estimated engineering costs for preliminary and construction engineering. Earlier in the year, the City had advertised for an engineering firm for the project, and chose Charleston Engineering according to the necessary IDOT procedures. Charleston Engineering had completed form BLR 05611 (Preliminary and Construction Engineering Services Agreement for Federal Participation), and submitted their cost estimates to the City.

Mr. Barker continued that in order to determine those estimates, an overhead rate of 160.69%, as established by the State, was used. Hours were estimated based on the Safe Routes to Schools project completed a few years ago.

If and when the Council approved the estimates, the next step would be to submit the BLR 05611 to IDOT. The amount submitted for preliminary engineering came in at \$67,524.39, and construction engineering is \$66,279.68. Therefore, the total engineering estimate would be \$133,804.07.

Councilwoman Henton asked if the funds for the project would come from the TIF. Mr. Barker replied that funds would not come from the TIF for this portion of the project, but from grant money. The entire sidewalk project would be paid for through grant funds and a 10% match provided by the City.

Councilwoman Henton moved to approve 2018-R-75, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-E "Presentation: Road Study" Mr. Charleston distributed a copy of the study of City streets that had been completed. He guided the Council through the different tabs of the report where different types of information could be found. Some of the information included in the study were road classification, arterial flow, road surface, etc.

The study provided information on every street maintained by the City. Also included were maps. Mr. Charleston indicated that the color coded maps could be printed to any size desired.

One of the main goals of the study was to gather enough information to see approximately how much it would cost to transfer oil and chip streets to asphalt. Mr. Charleston indicated that approximately \$10,000,000.00 would be needed to convert current oil and chip streets to asphalt.

The Council was pleased with the report, and felt that very good information had been gathered and could be well utilized.

Councilwoman Henton asked what role the Citizens' Road Committee would have now that the study was complete. Councilman Harrison replied that the Committee would review the study, digest the information, and then go from there.

Councilman Harrison moved to accept Charleston Engineering's road study, seconded by Councilwoman Henton. A majority affirmative voice vote was received.

8-F "Discussion/Authorization: Contribution of Additional \$50,000 Toward the City's IMRF Funding Obligation" Mr. Barker reminded the Council that last year's IMRF tax levy amount of \$228,368.00 included the minimum required City of Olney contribution of \$178,368.00, plus an additional contribution of \$50,000.00.

Mr. Barker and the City Treasurer recommended that the City again make an additional contribution of \$50,000.00 to the IMRF Fund in December of 2018. It had also been recommended by the CFO of the IMRF that cities with unfunded benefit obligations make additional contributions when funds were available. It was also the CFO's recommendation to submit additional

contributions in the month of December in order to receive the maximum credit from investment returns.

Mr. Barker then indicated that sufficient cash was available in the City's IMRF account to make the additional contribution.

Councilwoman Henton moved to authorize the contribution of an additional \$50,000 toward the City's IMRF funding obligation, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-G "Discussion/Resolution: Estimate of Amount for 2018 Tax Levy" The Council was provided with a proposed resolution that would estimate the amount for the 2018 tax levy.

State statute required the City to establish the estimated amount of the upcoming tax levy at least 20 days prior to the passage of the tax levy ordinance, which had been scheduled for the Council meeting on December 10, 2018. If the estimated tax levy, or the actual tax levy, increased 5% or more above the previous year's tax extensions, a Truth in Taxation Hearing would be required.

The proposed resolution showed an estimated tax levy consisting of no more than a 4.99% increase for the City, and no more than a 4.99% increase for the Olney Public Library.

Councilwoman Fehrenbacher moved to approve 2018-R-76, seconded by Councilwoman Henton. A majority affirmative voice vote was received.

Councilwoman Henton wanted to clarify that the 4.99% listed in the resolution simply stated that the upcoming levy would not exceed that amount.

8-H "Presentation: Information on New 911 Address Signs" OFA member Tyler Kocher came before the Council with an example of the new 911 address signs. Mr. Kocher told the Council that the OFA had been wanting to conduct a new, 911 address sign program. They approached the Richland County 911 Board, and the Board donated 500 signs to begin the program. If the 500 signs were given out in a timely fashion, the Board indicated that they would be interested in donating more. Mr. Kocher added that the Olney Rural King donated such hardware as nuts and bolts.

Mr. Kocher continued that the signs would be free of charge to Richland County residents. If a post was needed, the cost would be \$18.00, and if brackets were needed, the cost would be \$7.00.

The new address signs would be orange and black as a way to promote Tiger Pride.

Mr. Kocher then shared how it can be difficult, at times, for emergency personnel to locate addresses on emergency calls. Many structures do not have house numbers that are well marked, if at all. The new signs would help address such concern. When a resident was ready for their sign, a firefighter would deliver the sign and assist with the installation.

Each jurisdiction in Richland County would have the sign program handled by their own fire department. For example, Noble resident signs would be provided and installation assisted by the Noble Fire Department.

8-I “Ordinance: Amend Section 9.16.020 (Use or Possession by Minors of Cigarettes or Tobacco Products) of the City of Olney Municipal Code” The Council was provided with a proposed ordinance that would amend Section 9.16.020 (Use or Possession by Minors of Cigarettes or Tobacco Products) of the City of Olney Municipal Code.

Mr. Zuber told the Council that Police Chief Paddock had recommended a supplementation to Section 9.16.020 of the Code. The supplementation would clarify that minors shall not use nor knowingly possess any nicotine products, such as the current popular e-cigarettes.

Councilwoman Fehrenbacher moved to approve 2018-49, seconded by Councilwoman Henton. A majority affirmative voice vote was received.

AGENDA #9 “REPORTS FROM ELECTED AND APPOINTED OFFICIALS”

9-A “Status Report-City Manager” The Council was provided with a status report from the City Manager. Mr. Barker added that the City’s leaf collection program had started, and crews were also working on preparation for the upcoming snow forecast. The Christmas Light Display was also almost complete.

9-B “RCDC Report” RCDC Executive Director Courtney Yockey was not present, so there was no report.

9-C “Chamber of Commerce Report” Councilman McLaughlin was not present, so there was no report.

9-D “Parks & Recreation Board Report” The Parks & Recreation Board had not yet met for the month, so there was no report.

9-E “Tourism Board Report” Councilwoman Henton had handed out a sheet of numbers related to the ILLINOISouth Tourism Bureau digital marketing. The Councilwoman continued that the Holiday edition of the Tourism Times was now available. A total of 11,000 copies were printed and sent out to different counties and advertisers. The 2019 Visitors Guide was also being finished. Delivery of the guides was anticipated for January 4, 2019. A total of 130,000 guides would be printed and distributed a variety of ways.

Councilwoman Henton told the Council that the annual State grant for tourism had increased due to Illinois’ bicentennial. The State was also only withholding 3% from hotel/motel tax instead of 10% for that same reason.

The ILLINOISouth Tourism Bureau was also distributing a new, quarterly kids’ guide. The guide would have various activities for children, and would be nice for travel.

Councilwoman Henton then explained that ILLINOISouth was heavily promoting tourism on social media and with digital billboards. The digital marketing numbers continued to rise.

Additionally, Councilwoman Henton had participated in an interview for the Enjoy Illinois website.

AGENDA #10 “PUBLIC COMMENTS/PRESENTATIONS” No one from the public wished to speak.

AGENDA #11 “CLOSED SESSION: SALE OR LEASE PRICE OF REAL PROPERTY; ACQUISITION OF REAL PROPERTY; AND APPOINTMENT, EMPLOYMENT, COMPENSATION, AND PERFORMANCE OF SPECIFIC EMPLOYEES” Councilman Harrison moved to adjourn to closed session to discuss sale or lease price of real property; acquisition of real property; and appointment, employment, compensation, and performance of specific employees, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

Councilman Harrison, Councilwomen Fehrenbacher, Henton, Mayor Lambird, City Manager Barker, City Attorney Zuber, and City Clerk Sterchi left the Council Chambers at 7:27 p.m.

AGENDA #12 “RECONVENE OPEN SESSION” Upon return of those who were in closed session to the Council Chambers, Councilwoman Henton moved to enter back into open session, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received. Open session resumed at 8:04 p.m.

AGENDA #12 “ADJOURN” With no further business to discuss, Councilwoman Fehrenbacher moved to adjourn, seconded by Councilman Harrison. A majority affirmative voice vote was received.

The meeting adjourned at 8:05 p.m.

Kelsie J. Sterchi
City Clerk