

CITY OF OLNEY
CITY COUNCIL MEETING
NOVEMBER 27, 2017

AGENDA #1 “CALL TO ORDER” The November 27, 2017, meeting of the Olney City Council was called to order at 7:00 p.m. in the Council Chambers of the Olney City Hall located at 300 S. Whittle Avenue, Olney, Illinois, with Mayor Mark Lambird presiding.

AGENDA #2 “PLEDGE OF ALLEGIANCE TO THE FLAG-PRAYER” Council members and visitors joined in the pledge of allegiance to the flag. Mayor Lambird led the group in prayer.

AGENDA #3 “ROLL CALL” The following Council members were present: Morgan Fehrenbacher, Les Harrison, Belinda Henton, John McLaughlin, and Mark Lambird. Also present were City Manager Allen Barker, City Clerk Kelsie Sterchi, City Treasurer Chuck Sanders, Assistant City Treasurer Jane Guinn, City Attorney Bart Zuber, and City Engineer Charleston.

AGENDA #4 “PRESENTATION OF CONSENT AGENDA”

4-A “Approve Minutes of Council Meeting on November 13, 2017”

4-B “Approve and Authorize Payment of Accounts Payable November 28, 2017”
\$106,851.57, Manual Pooled Cash \$3,380.49, Utility Refunds \$1,721.47

4-C “Raffle License: Big Brothers Big Sisters”

AGENDA #5 “REMOVAL OF ITEMS FROM CONSENT AGENDA” No items were requested for removal from the consent agenda.

AGENDA #6 “CONSIDERATION OF CONSENT AGENDA” Councilman McLaughlin moved to approve the items on the consent agenda, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

AGENDA #7 “CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA” No consideration was necessary since no items were removed from the consent agenda.

AGENDA #8 “PRESENTATION OF ORDINANCES, RESOLUTIONS, ETC.”

8-A “Ordinance: Authorize the Disposal of Personal Property Owned by the City of Olney by Donation from the Fire Department (1985 Ford Diesel 1000 GPM)” The Council was provided with a copy of an e-mail from Fire Chief Hill and a proposed ordinance that would authorize the donation of a 1985 Ford Diesel 1000 GPM to the Claremont/Bonpas Fire Protection District.

Fire Chief Hill reminded the Council that the City received a revolving truck loan from the Illinois Finance Authority for the new, 2017 Pierce fire truck. As part of the loan agreement,

it was required that the unit being replaced by the new truck should be offered to another department locally or should be sold on the State's revolving surplus site.

Fire Chief Hill had been approached by the Claremont/Bonpas Fire Protection District regarding their need for the truck. Fire Chief Hill added that the Claremont/Bonpas Fire Protection District had donated a new supply hose to the Department which resulted in a savings of approximately \$7,500.00. He felt it would be appropriate to return a favor.

Councilwoman Henton moved to approve Ordinance 2017-55, seconded by Councilman McLaughlin. A majority affirmative voice vote was received.

8-B "Resolution: Accept Quote for SCBA Cylinders for the Fire Department, Waive Formal Bidding Procedures, & Authorize the Expenditure for SCBA Cylinders" The Council was provided with a copy of an e-mail from Fire Chief Hill and a proposed resolution that would accept a quote for self-contained breathing apparatus (SCBA) cylinders for the Fire Department, waive formal bidding procedures, and authorize the purchase of the cylinders.

City Manager Barker explained that the Fire Department was looking to receive approval to purchase 14 SCBA cylinders from Sentinel Emergency Solutions of Arnold, Missouri, in the amount of \$11,847.62. He reminded the Council that Sentinel Emergency Solutions was the only authorized distributor for MSA products in the region. An amount of \$14,000.00 had been budgeted for the purchase.

Councilman Harrison moved to approve 2017-R-71, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-C "Resolution: Accept Bid for the Demolition of 331 W. Lafayette Street" The Council was provided with a proposed resolution that would accept a bid for the demolition of the single-family residence located at 331 W. Lafayette Street.

Mr. Barker told the Council that bids had been opened at 11:00 a.m. on Wednesday, November 22, 2017. Three bids were submitted. Doll's, Inc., bid \$4,800.00. Robert Simmons, LLC., bid \$4,650.00, and the low bidder was Enlow Welding, Inc., in the amount of \$4,490.00.

Mr. Barker recommended accepting the low bid. He explained that the City had done business with Enlow Welding, Inc., before, and they had performed to the City's satisfaction.

Councilwoman Henton recalled a large tree that had fallen in the back yard of the property. She wondered if its removal was included in the bid. City Clerk Sterchi commented that she had seen someone on the property a few weeks back with a chainsaw working on removing the tree.

Councilwoman Henton moved to approve 2017-R-72, seconded by Councilman Harrison. A majority affirmative voice vote was received.

8-D “Discussion: Residential Development Assistance Program” The Council was provided with a written description for a Residential Development Assistance Program, as developed by the City Manager.

Mr. Barker explained that there was a need in the City for such a program. The proposal had been approved by the auditors and reviewed by the City Attorney. If the Council liked the proposal, he hoped to have it approved by ordinance at the next Council meeting.

The proposed program would rebate developers up to \$7,000.00 per lot for the installation of water and sewer services into unserved areas. The rebate would be awarded after all infrastructure was in place to City standards, and water and sewer service connected to the residence. Additionally, the City would waive all water and sewer connection fees.

The developed area would need to serve a minimum of 10 proposed new residences, be within City limits before beginning construction, and the residences would need to be a minimum of 1,600 square feet. The program would be in effect for 10 years after the date of a signed contract with the City.

An ordinance for the Residential Development Assistance Program would be presented at the December 11, 2017, meeting.

8-E “Resolution: Support the Illinois Bicentennial Celebration” The Council was provided with a proposed resolution that would support the Illinois Bicentennial Celebration in 2018.

Earlier in the month, the Illinois Municipal League invited the City to participate in recognizing the upcoming Illinois Bicentennial. The City was also encouraged to participate in a flag raising ceremony on Monday, December 4, 2017.

Mr. Barker told that the City Clerk had corresponded with Circuit Clerk Zach Holder on holding a joint flag raising ceremony on the courthouse lawn on December 4, 2017, at noon.

The proposed resolution would show the City’s support of the State’s 200th anniversary.

Councilman McLaughlin moved to approve 2017-R-73, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-F “Ordinance: Authorize Sale of Municipally Owned Real Property at 539 S. Shields Street, Olney, Illinois, & Authorizing Execution of Deed” The City had solicited sealed bids for the sale of 539 S. Shields Street earlier in the year and had received no bids. The City then chose to sell the property by public auction, but no bidders were interested at that time. Since then, a few people had contacted the City Clerk to express interest in the property. The Council then made the decision to pass another resolution to authorize the sale of the property again by public auction.

The public auction took place earlier in the day at 4:00 p.m. at City Hall. The high bidder was Sandy Hahn in the amount of \$1,050.00. Mr. Barker recommended that the Council approve the sale.

Councilman McLaughlin moved to approve 2017-56, seconded by Councilman Harrison. A majority affirmative voice vote was received. The ordinance would be created.

8-G “Ordinance: Vacate a Portion of the East/West Alley in the 100 Block of S. Camp for the New Alley Extension Between W. Main and W. Chestnut Streets” The Council was provided with copies of plats proposed for the alley vacation and proposed easement for the alley extension.

A few months ago, the City had vacated a portion of S. Camp Street between W. Main and W. Chestnut Streets near Prairie Farms. In conjunction with that vacation, the City would now need to formally vacate the portion of the east/west alley off of S. Camp Street where the alley extension was now located.

Councilman McLaughlin wondered when the portion of S. Camp Street would be officially closed. Mr. Barker replied that the agreement was that the alley extension would need to be fully complete before S. Camp was closed off. The last piece of the project would be the installation of stop signs that were hoped to be placed midweek.

Councilwoman Fehrenbacher wondered how Prairie Farms would close off the portion of S. Camp Street. Mr. Barker was uncertain, but believed that Prairie Farms would initially use concrete barriers.

Councilwoman Henton moved to approve 2017-57, seconded by Councilman Harrison. A majority affirmative voice vote was received. The ordinance would be created.

AGENDA #9 “REPORTS FROM ELECTED AND APPOINTED OFFICIALS”

9-A “Status Report-City Manager” Mr. Barker reminded the Council that at the last meeting, he had been authorized to bid on a used pickup truck. Mr. Barker had submitted a bid for the vehicle, but was not the high bidder. He would continue to search for other options.

9-B “RCDC Report” RCDC Executive Director Courtney Yockey was not present, so there was no report.

9-C “Chamber of Commerce Report” Councilman McLaughlin had nothing to report for the Chamber of Commerce.

9-D “Parks & Recreation Board Report” The Parks & Recreation Board had cancelled their November meeting, so there was nothing to report.

9-E “Tourism Board Report” Councilwoman Henton had nothing to report.

Councilman McLaughlin is also a member of the Olney Rotary Club, host of the Christmas Parade, that took place on November 25, 2017. He thanked the City workers, Police Department, Sheriff's Department, and other volunteers that helped with the parade. He then also thanked the City Clerk for her assistance with the parade. The Councilman expressed his pleasure with all of the entries and noted that there was one accident, but believed that all involved were fine. He hoped that for the next parade, there could be plans to help keep people off of the roadways as much as possible.

City Treasurer Sanders told that the third installment of real estate taxes had been received. With that distribution, the total tax received was \$1,902,887.00, which was within \$300.00 of the tax extension levy. He also noted that the road and bridge tax received was \$87,903.00. That amount was not included in the tax levy. Mr. Sanders then added that the receipts from the Route 130 TIF totaled \$115,101.00.

Mayor Lambird and his family worked the Bucket Brigade at the Christmas Lights Display on Thanksgiving evening. He stated that the Park Department had done an excellent job on the display, and it may be the best one so far.

AGENDA #10 "PUBLIC COMMENTS/PRESENTATIONS"

10-A "Brian O'Neill" Mr. O'Neill told the Council that a wheelchair ramp was needed on the sidewalk near El Cactus, and that crosswalk lines were needed in another area. "It's like a half ass job that the City done," Mr. O'Neill lectured.

Also from the audience, Chad Yonaka wished to speak. He stated that he had been at the November 13, 2017, meeting to talk about the lining of N. East Street in front of his home. He left that meeting displeased. Mr. Yonaka demanded to speak with someone after the meeting, specifically City Engineer Charleston, and invited other Council members to participate in the conversation.

AGENDA #11 "ADJOURN" Councilman McLaughlin moved to adjourn, seconded by Councilman Harrison. A majority affirmative voice vote was received.

The meeting adjourned at 7:13 p.m.

Kelsie J. Sterchi
City Clerk