

CITY OF OLNEY
CITY COUNCIL MEETING
SEPTEMBER 24, 2018

AGENDA #1 “CALL TO ORDER” The September 24, 2018, meeting of the Olney City Council was called to order at 7:00 p.m. in the Council Chambers of the Olney City Hall located at 300 S. Whittle Avenue, Olney, Illinois, with Mayor Mark Lambird presiding.

AGENDA #2 “PLEDGE OF ALLEGIANCE TO THE FLAG-PRAYER” Council members and visitors joined in the pledge of allegiance to the flag. Steve Wingert led the group in prayer.

AGENDA #3 “ROLL CALL” The following Council members were present: Morgan Fehrenbacher, Les Harrison, Belinda Henton, John McLaughlin and Mark Lambird. Also present were City Manager Allen Barker, City Clerk Kelsie Sterchi, City Treasurer Jane Guinn, City Attorney Bart Zuber, and City Engineer Roger Charleston.

AGENDA #4 “PRESENTATION OF CONSENT AGENDA”

4-A “Approve Minutes of Council Meeting on September 10, 2018”

4-B “Approve and Authorize Payment of Accounts Payable September 24, 2018” Pooled Cash \$155,913.00, Manual Pooled Cash \$42,046.77, Utility Refunds \$2,329.85, Housing Rehab Grant \$18,850.00, Fire Pension \$5,516.74, Police Pension \$37,354.76, MFT \$8,861.25, Tourism \$24.00, Christmas Light Display \$15,175.00, Route 130 TIF \$25,772.97

4-C “Raffle License: OCC Radiography Program”

4-D “Appointment: Robert Webber to the Airport Authority”

AGENDA #5 “REMOVAL OF ITEMS FROM CONSENT AGENDA” No items were requested for removal from the consent agenda.

AGENDA #6 “CONSIDERATION OF CONSENT AGENDA” Councilman McLaughlin moved to approve the items on the consent agenda, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

AGENDA #7 “CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA” No consideration was necessary since no items were removed from the consent agenda.

AGENDA #8 “PRESENTATION OF ORDINANCES, RESOLUTIONS, ETC.”

8-A “Resolution: Accept Bid for Fire Department Turnout Gear Cleaning Extractor & Dryer”
The Council was provided with a proposed resolution to accept a bid for a turnout gear cleaning extractor and dryer for the Fire Department. Sealed bids were solicited and opened on September 18, 2018, and three bids were received. Fire Chief Hill was present to speak on the topic.

Flynn Sales & Service, Inc., of Moline, Illinois, bid \$10,763.75 for Option 2 on an extractor only, and \$9,899.00 for Option 1 on an extractor only. Circul-Air, Corp., of Northbrook, Illinois, bid \$14,800.00 without soap injection, and \$15,600.00 with soap injection. The low bidder was RJ Kool

Company, of St. Louis, Missouri, bidding \$14,436.14 without soap injection, and \$15,171.14 with soap injection.

Fire Chief Hill reminded the Council that a grant had been received from the State of Illinois Office of the Fire Marshal in the amount of \$20,000.00 for this purchase. Chief Hill recommended accepting the bid from RJ Kool Company in the amount of \$15,171.14. The remaining difference between the grant and bid amount would be used towards other necessary work at the Fire Department.

Action on this item was taken under 8-B.

8-B “Resolution: Accept a Bid for a Commercial Kitchen Hood System for the Fire Department” The Council was provided with a proposed resolution to accept a bid for a commercial kitchen hood system for the Fire Department. Sealed bids were solicited and opened on August 7, 2018, for the hood system. This was the second round of bidding for this system. One bid was again received from Schuetz Companies in the amount of \$21,297.66.

Chief Hill reminded the Council that the Foreign Fire Board had donated \$16,000.00 for a commercial hood system. Since the time of the bid opening, Chief Hill had been in touch with the Board, and they indicated that they would go ahead and donate additional funds needed for the hood system.

The Chief continued that he had been in contact with Mr. Schuetz, who had indicated that the system would most likely come in closer to \$19,000.00 if his company could complete a few other smaller projects at the Fire Station.

Councilwoman Henton moved to approve 2018-R-68, from item 8-A, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

Councilman McLaughlin asked if a commercial kitchen hood system was needed at the Fire Station if a standard stove was instead placed. Chief Hill replied that since the Fire Station was a public building, it was required by law to have a commercial grade vent hood system if any piece of kitchen equipment would produce grease-laden vapors.

Councilwoman Henton wondered if the proposed resolution should read differently if the system would come in closer to \$19,000.00. Fire Chief Hill did not believe so.

Mr. Barker clarified for the Council that left over grant funds would go towards some of the other projects at the Fire Station, and that painting and sealing of the north wall had already been budgeted.

Councilman McLaughlin moved to approve 2018-R-69, seconded by Councilman Harrison. A majority affirmative voice vote was received.

8-C “Resolution: Accept Public Improvements Constructed in Lots 61-86 of Southcove Subdivision by Doll Real Estate, LLC.” The Council was provided with a proposed resolution to accept public improvements constructed in Lots 61-86 of Southcove Subdivision. The improvements were made by Doll Real Estate, LLC. The Council was also provided with a letter of request from Brad Doll, and a copy of the Final Plat of Lots 61-86 in Southcove Subdivision.

Mr. Barker told the Council that discussions had been taking place regarding some crack sealing work in the City, and Blackberry Lane was one of the proposed areas for the work. It had since been discovered that since completion of the area, the City had not yet formally accepted the improvements. As such, Mr. Doll had submitted a letter requesting the City to accept the improvements.

Councilman McLaughlin asked City Engineer Charleston if everything submitted was up to his standards. Mr. Charleston confirmed.

Councilman McLaughlin moved to approve 2018-R-70, seconded by Councilwoman Fehrenbacher. A majority affirmative voice vote was received.

8-D "Discussion/Possible Action: Promoting and Offering of Christmas Caroling in Bower Park & Purchase of Community Christmas Tree" City Clerk Sterchi felt that the City Manager had done an excellent job over the past few years creating community-draw in Bower Park with features such as the Scarecrow Contest, Sounds of Summer, and the addition of The Stage. Mrs. Sterchi felt that the addition of a Community Christmas Tree in Bower Park would be another nice feature. If approved and then placed, local churches and some other organizations could be invited to utilize The Stage for events such as Christmas caroling.

Councilman McLaughlin liked the idea of a Community Christmas Tree. If purchased, he wondered if it would be placed in time for the Christmas Parade. Mrs. Sterchi replied that she would try to make that happen.

Councilwoman Henton asked if such a purchase should be made, keeping in mind the upcoming Walldogs event. Mrs. Sterchi replied that the Council had already pledged certain dollar amounts in the next two fiscal years. It was the City Manager's recommendation to leave \$10,000.00 budgeted in the Community Events line item for this fiscal year. Last fiscal year, not even \$1,000.00 had been spent from the line item.

Councilwoman Fehrenbacher asked if the proposed tree had a warranty. Mrs. Sterchi would confirm before any purchases made.

Councilwoman Fehrenbacher and Councilman McLaughlin requested that the lights of the tree be white or clear.

Councilman McLaughlin moved to promote and offer Christmas caroling in Bower Park and purchase a Community Christmas Tree with white or clear lights in the amount of \$6,499.00, seconded by Councilwoman Henton. A majority affirmative voice vote was received.

AGENDA #9 "REPORTS FROM ELECTED AND APPOINTED OFFICIALS"

9-A "Status Report-City Manager" The Council was provided with a Status Report from the City Manager. Mr. Barker told the Council that work on the Ludlow storm sewer would soon begin. The old pipe would need to be disposed of soon, as well, and Mr. Barker recommended that the Council come to a consensus that it could be scrapped with a formal resolution to follow at the next Council meeting. The Council was in consensus that would be acceptable.

Mr. Barker continued that later in October, work would begin on the GPS project for the storm water system. Mr. Barker had also recently attended the IML Conference in Chicago and found it very beneficial, especially on the topics of staffing, Prevailing Wage, collective bargaining, and zoning.

Councilman McLaughlin asked if the street striping was complete. Mr. Barker confirmed. Councilman McLaughlin commented that a crosswalk near the Post Office seemed to be incomplete. Mr. Barker would look into the striping in that area.

Councilwoman Fehrenbacher commented that a resident along N. East Street had told her that he was very pleased with the striping work.

9-B “RCDC Report” RCDC Executive Director Courtney Yockey was not present, so there was no report.

9-C “Chamber of Commerce Report” Councilman McLaughlin told the Council that the Chamber was very active in the current and upcoming Friends of Olney events such as the Scarecrow Contest and the October 5th Pumpkin Spice Tour. He added that tickets for the Pumpkin Spice Tour were still available at local banks, the Chamber, and City Hall.

Councilman McLaughlin continued that some ribbon cuttings were also scheduled for the new Domino’s Pizza, Possum Patch, and Threads of Hope Consignment Shop.

9-D “Parks & Recreation Board Report” The Parks & Recreation Board had cancelled their September meeting, so there was no report.

9-E “Tourism Board Report” Councilwoman Henton reminded the Council that the next Tourism Board meeting would be at the end of October.

AGENDA #10 “PUBLIC COMMENTS/PRESENTATIONS” No one from the public wished to speak.

Mayor Lambird reminded and encouraged everyone to visit the City Park on September 29th for the Olney Arts Council Fall Festival.

AGENDA #12 “ADJOURN” With no further business to discuss, Councilwoman Fehrenbacher moved to adjourn, seconded by Councilman Harrison. A majority affirmative voice vote was received.

The meeting adjourned at 7:18 p.m.

Kelsie J. Sterchi
City Clerk

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