

CITY OF OLNEY
CITY COUNCIL MEETING
MAY 9, 2016

AGENDA #1 “CALL TO ORDER” The May 9, 2016, meeting of the Olney City Council was called to order at 7:00 p.m. in the Council Chambers of the Olney City Hall located at 300 S. Whittle Avenue, Olney, Illinois, with Mayor Ray Vaughn presiding.

AGENDA #2 “PLEDGE OF ALLEGIANCE TO THE FLAG-PRAYER” Council members and visitors joined in the pledge of allegiance to the flag.

AGENDA #3 “ROLL CALL” The following Council members were present: Les Harrison, Belinda Henton, John McLaughlin, Bob Ferguson, and Ray Vaughn. Also present were City Manager Allen Barker, City Attorney Bart Zuber, City Clerk Kelsie Sterchi, City Treasurer Chuck Sanders, and City Engineer Charleston.

AGENDA #4 “PRESENTATION OF CONSENT AGENDA”

4-A “Approve Minutes of Council Meeting on April 25, 2016”

4-B “Approve and Authorize Payment of Accounts Payable May 10, 2016” Pooled Cash \$295,472.14, Manual Pooled Cash \$120,701.08, Petty Cash \$250.63, MFT \$1,540.69, 175th Anniversary \$1,200.50, Tourism \$4,432.38

4-C “Raffle License-Petroleum Club of Olney”

4-D “Raffle License-Olney FFA Alumni”

4-E “Ordinance: Authorize Sale of Personal Property from Street Department on GovDeals.com (Wells Cargo Trailer)” 2016-18

4-F “Ordinance: Authorize Sale of Personal Property from Street Department to Scrap Daddy, Inc. (10 Foot Snow Plow)” 2016-19

AGENDA #5 “REMOVAL OF ITEMS FROM CONSENT AGENDA” No items were requested for removal from the consent agenda.

AGENDA #6 “CONSIDERATION OF CONSENT AGENDA” Councilman McLaughlin moved to approve the items on the consent agenda, seconded by Councilwoman Henton. A majority affirmative voice vote was received to approve the consent agenda.

AGENDA #7 “CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA”

No consideration was necessary since no items were removed from the consent agenda.

AGENDA #8 “PRESENTATION OF ORDINANCES, RESOLUTIONS, ETC.”

8-A “Proclamation: May 9-12, 2016 as Bicycle Safety Week in the City of Olney” The Council was provided with a proposed proclamation for the Mayor to declare May 9-12, 2016, as Bicycle Safety Week in Olney.

Mayor Vaughn told how the Bicycle Safety Challenge is designed to make cyclists and motorists more aware and educated while outside during these warmer months. A few City staff members had already completed the online quiz.

Councilwoman Henton moved to support the Mayor in signing the proclamation for Bicycle Safety Week, seconded by Councilman Ferguson. A majority affirmative voice vote was received.

8-B “Request: ‘Book Bus’ Summer Reading Program at Musgrove Park Tuesday Evenings in May and June, and on Saturday, June 11, at the Olney City Park as Submitted by Andrew Thomann, Intermediate Principal at RCES” The Council was provided with a letter from RCES Intermediate Principal Andy Thomann, requesting the use of City property to park The Big Blue Bus.

City Manager Barker explained that the request was to have the bus parked at Musgrove Park on Tuesday evenings from 3:00 p.m. to 7:00 p.m. starting May 24 and running through June 21. The letter also requested use at the Olney City Park on Saturday, June 11 from 12:00 p.m. to 1:00 p.m. in conjunction with the BBBS picnic.

Councilman Ferguson moved to approve placement of The Big Blue Bus at Musgrove Park and the City Park on the dates presented, seconded by Councilman Harrison. A majority affirmative voice vote was received.

8-C “Resolution: Accept Quote for a 2015 John Deere 35G Compact Excavator from Erb Equipment, Amend 2016/2017 Budget, and Waive Formal Bidding Procedures” The Council was provided with a proposed resolution to accept a quote for a compact excavator for the Street and Water Distribution Departments, waive formal bidding procedures, and amend the 2016/2017 budget. The Council was also provided with a copy of the quote from Erb Equipment for the excavator.

The proposed excavator had been discussed at the prior two Council meetings. Street and Water Distribution Departments Supervisor Tom Umfleet proposed that the cost for the machinery be split between the Street and Water Distribution Departments.

Mr. Barker felt that the piece of equipment would be versatile and good for many City uses. The 2015 model with 186 hours would be \$41,900.00. A brand new excavator would be \$50,000.00.

Councilwoman Henton asked where the \$20,950.00 would be pulled from in the General Corporate budget. Mr. Sanders replied that it was proposed to simply increase the budget for the purpose.

Mayor Vaughn was not too concerned with the budget increase as the City seemed to have quite a difference in budgeted expenses versus money actually spent.

Councilman McLaughlin moved to approve 2016-R-36, seconded by Councilman Harrison. Councilmen Ferguson, Harrison, McLaughlin, Mayor Vaughn, and Councilwoman Henton voted yes. There were no opposing votes. The motion carried.

8-D “Ordinance: Authorizing Commercial Real Estate Lease with Illini Wire Works, Inc.” The Council was provided with a proposed lease of commercial real estate between the City and Illini Wire Works, Inc. City Attorney Zuber told the Council that he had recently been out of town, and during that time, Illini Wire Works, Inc. had expressed some concerns with Paragraph 17. With this new information, there was nothing for the Council to vote on at this evening’s meeting. The topic was tabled.

8-E “Resolution: Accept Bid from Bergstrom Concrete Construction for the Lathrop Street Curb & Guttering Project, and Amend the 2016/2017 Budget” The Council was provided with a proposed resolution to accept the bid from Bergstrom Concrete for the Lathrop Street Curb & Guttering Project, and amend the 2016/2017 budget.

The 2016/2017 budget held \$55,000.00 for the Lathrop Street Curb & Guttering Project. Only one bid had been received. This bid came from Bergstrom Concrete Construction in the amount of \$62,100.00. Mr. Barker added that additional funds would be needed for the purchase of concrete and driveway work to be done by the City. If wanting to complete the project, the budget should be increased to \$70,000.00 for the project.

City Engineer Charleston had notified the City Manager that he would be arriving late to the meeting. Before discussing the topic further or taking action, Mayor Vaughn requested to table the topic until Mr. Charleston’s arrival.

Item 8-E was revisited and voted on under Agenda #12.

AGENDA #9 “REPORTS FROM ELECTED AND APPOINTED OFFICIALS”

9-A “Status Report-City Manager” The Council was provided with a Status Report from the City Manager. Mr. Barker began by telling the Council that Sewer Department Supervisor Jeff Lathrop and Mr. Sanders had been researching tractors to purchase for sludge disposal at the Sewer Plant. It was hopeful that the purchase would be under budget. From there, a 6,000 gallon wagon would be needed.

Mr. Sanders briefly recapped the 2015/2016 budget year. He indicated that the year ended very favorable. Sales tax income was the only tax income that came in unfavorable. The State’s overpayment on the Corporate Replacement Tax would begin recuperation of the excess money in January of 2017.

Mr. Sanders continued by telling that the General Fund showed \$681,000.00 in excess revenue over expenses. The budget was originally \$(134,000.00). So the total swing was \$815,000.00 in the General Fund.

The Water Fund ended \$114,000.00 favorable, and started \$(494,000.00) The total swing in the Water Fund was \$608,000.00. For Sewer, the fund ended \$172,000.00 favorable, and had started \$69,000.00 favorable. In total, the Sewer Fund ended \$103,000.00 favorable.

9-B “Continued E. Main Street Tree Planting Recommendations/Approvals-Tree Board”
The Council was provided with a memo from City Clerk Sterchi. Tree Board Chair Brandy McKinney was also present.

Mrs. McKinney indicated that the Modern Woodsmen of America had donated four ornamental trees to be planted along E. Main Street. With this donation, and hopefully others in the future, Mrs. McKinney requested that the Council approve continued planting as facilitated by the Tree Board per Code guidelines.

Mayor Vaughn moved to approve continued tree plantings by the Tree Board, per Code guidelines, seconded by Councilwoman Henton. A majority affirmative voice vote was received.

Mayor Vaughn requested that a memo be sent to the Council about once per quarter to provide updates on plantings.

Mayor Vaughn then asked if any emphasis was being placed on the addition of nut trees. Mrs. McKinney replied that for the 2016 Spring plantings, boulevard trees were the focus. She was aware of an upcoming donation for at least one Oak Tree. Mrs. Sterchi added that the addition and location of nut trees and nut groves were of continued discussion by the Tree Board.

AGENDA #10 “PUBLIC COMMENTS/PRESENTATIONS”

10-A “Brian O’Neill” Brian O’Neill, 818 E. Main Street, felt that proclaiming Bicycle Safety Week was something that had needed to be done for quite some time. He stated that all users of the road should be following the rules.

The Mayor then asked if Councilman McLaughlin wanted to make any announcements regarding the Together We Play Park. The Councilman replied that the playground and rubber bond surfacing had been placed. A drain still needed to be relocated, a fence would be placed, and sidewalks would also be poured. A handicap accessible playground was still in the works, as well as a donor monument. Signage would also need to be placed to deter bicycles and skateboards from the area.

Councilman McLaughlin also stated that two pallets of the rubber bond surface and mix were leftover. There was plenty of extra material in case any of the surface needed to be patched.

Mr. Charleston had not yet arrived, so the Mayor decided to go into closed session.

AGENDA #11 “CLOSED SESSION: SALE PRICE OF REAL PROPERTY; COLLECTIVE NEGOTIATING MATTERS; ACQUISITION OF REAL PROPERTY; AND APPOINTMENT, EMPLOYMENT, COMPENSATION, AND PERFORMANCE OF SPECIFIC EMPLOYEES”

Councilman Harrison moved to adjourn to closed session to discuss sale price of real property; acquisition of real property; collective negotiating matters; and appointment, employment, compensation, and performance of specific employees, seconded by Councilman McLaughlin. A majority affirmative voice vote was received.

Councilmen Harrison, McLaughlin, Ferguson, Councilwoman Henton, Mayor Vaughn, City Manager Barker, City Treasurer Chuck Sanders, City Attorney Zuber, and City Clerk Sterchi left the Council Chambers at 7:26 p.m.

AGENDA #12 “RECONVENE OPEN SESSION” Upon return of those who were in closed session to the Council Chambers, Councilwoman Henton moved to enter back into open session, seconded by Councilman McLaughlin. A majority affirmative voice vote was received. Open session resumed at 8:12 p.m.

City Engineer Charleston had arrived, so item 8-E was revisited.

City Engineer Charleston told the Council that the Lathrop Street curb and guttering project had gone out for bid twice. At the first bid opening, the bid came back irregular. The project went out for bid a second time; again with only one bid submitted. Mr. Charleston explained that Lathrop Street would be done first, then about 60% of Fritschle Street, in the future. The City would then use MFT money to reshape the roads to match the curb and gutter. Mr. Charleston believed the project would solve the drainage problems in the area. Mr. Charleston told the Council how the \$62,100.00 bid from Bergstrom Construction was much higher than he had anticipated.

Mayor Vaughn moved to approve 2016-R-37, seconded by Councilman McLaughlin. Councilmen Harrison, McLaughlin, Ferguson, Councilwoman Henton, and Mayor Vaughn voted yes. There were no opposing votes. The motion carried.

Before adjourning, Mr. Charleston wanted to report that the State had replied to the revisions on the Whittle Avenue project. The City had proposed an intersection closer to Britton’s Bullpen, but that did not work out. Now, the State had come back with considerable changes. The intersection would be very large with decelerator lanes, a large shoulder, and a new entrance near Jim Petty’s property.

Concerned, Councilman McLaughlin wondered if the City decided to not move forward with the intersection work, could the curb and gutter project on Whittle Avenue still be completed. Mr. Charleston indicated that the City did have that option. It may be a good idea to phase the project.

Additionally, it was noted that about 700 to 800 feet of waterline would need to be relocated, regardless.

Mayor Vaughn then asked Councilwoman Henton for an update regarding the dog park grant. The Councilwoman replied that the entire process had changed to now require a grant application. She would have an application put together and submitted to the Greater Wabash Regional Planning Commission for review before official submittal.

Councilman McLaughlin asked for an update on the proposed sale of Lot 6A in the Industrial Park. Mrs. Sterchi replied that the information was in her hands and the next step would be to have the notice published once per week for three weeks in the Olney Daily Mail.

Mayor Vaughn told the Council that he had a recent meeting with EJ Water. EJ Water had built a water plant, water tower, and other facilities in a few other communities by using rural development and CDAP funds. EJ Water had indicated that they would like to be partners with Olney moving forward. The Mayor thought it would be wise for future Councils to develop a relationship with EJ Water. Mr. Charleston added that it would be helpful to connect with EJ Water in case of interruption in one service or another.

Mr. Barker asked the Council if they would be ready to move forward with the capital expenditures on the tractor and trailer for sludge hauling. The Council felt ready.

Councilman McLaughlin asked if the dirt pile at Musgrove Park could be removed. Mr. Barker replied that the City did have plans for the dirt.

AGENDA #13 “ADJOURN” Councilman McLaughlin moved to adjourn, seconded by Mayor Vaughn. A majority affirmative voice vote was received.

The meeting adjourned at 8:39 p.m.

Kelsie J. Sterchi
City Clerk