

**CITY OF OLNEY
300 S. WHITTLE AVE. - OLNEY, ILLINOIS 62450
618-395-7302**

BOARD OF APPEALS INFORMATION

1. The Board of Appeals meets on the first Monday of the month at 7:00 p.m.
2. In order to process and publish your request, we must have the application at least 19 days prior to the Board of Appeals Hearing. If we do not receive the application on time, the request will be delayed until the next month.
3. There is a minimum fee of \$100 fee for all zoning requests for processing, publishing and postage costs. Any amount over that will be billed to you and must be paid prior to the Planning Commission meeting.
4. Information regarding the names of surrounding property owners will be completed by City staff.
5. Please plan on attending the Hearing. If you fail to appear, your request will be denied.