

**City of Olney  
Police Pension Board Meeting  
May 15th, 2013**

**Call To Order:**

Rick Runyon called to order the City of Olney Police Pension Board Meeting for May 15th, 2013 at 08:39am.

**Roll Call:**

The following were present: Rick Runyon, Belinda Henton, Brian Nuttall, Gregg Brooks, Dana Berry, and City Treasurer Charles Sanders.

**Approval Minutes of previous Pension Board Meeting:**

The previous minutes were unavailable to be reviewed.

**Treasurer's Report:**

Charles Sanders presented the Pension Board with the Actuarial Service Bulletin. Sanders then reviewed the Income/Expense report for the previous quarter. Sanders said the income was \$493,793.30 and the expenses were \$487,830.63. Again, Sanders said the numbers were off from what the Board projected due to two extra retirements that were not expected during the time frame. Sanders said the Board had \$62,000 to invest if the regular \$100,000 was kept on hand.

Sanders reviewed the Boards investment percentages and said the variable annuities were 12.1% of the total investments. Sanders said this amount needs to be no more than 10%, so some investment modifications were needed.

Sanders presented the current rates available for reinvesting the \$62,000 and the excess of the variable annuities.

**New Business:**

LaNae Mitchell was introduced and she presented the Board with documentation and suggestions for future investments. Mitchell advised the Hartford Fixed Annuity would be able to renew at the 3% rate. Mitchell also said the variable annuities needed to be no more than 10% of the total investments. Mitchell said enrolling in a program with a onetime fee would cost less than the current annual fees being paid. Mitchell said she did not see the Federal interest rates going up anytime soon. The Board discussed with Mitchell the option of cashing out the Hartford Putnam and Leaders Edge in order to reinvest in the American Funds. Mitchell said she would be available to attend a board meeting every six months to provide further information.

Brooks made a motion to invest the \$61,900 and the two variable annuities (Hartford Putnam/Leaders Edge) into the American Fund.

Berry 2<sup>nd</sup> the motion.

All in favor

Brooks made a motion to leave the Edward Jones Investment as is.

Berry 2<sup>nd</sup> the motion.

**City of Olney  
Police Pension Board Meeting  
May 15th, 2013**

All in favor

The Board discussed the audit results and was advised by Sanders that an extension for the response was requested.

Sanders said the Board was going to object to the “staggered terms” finding. Sanders and Henton said they believe the terms have been staggered, the appointments were just postponed. Sanders said the finding that an assistant secretary was founded, but that could be addressed in the meeting.

Sanders said the Board will also have to require the Treasure to be a required signature for the checks.

Sanders said the taxes Levied was less than the report because the State of Illinois either did not release the report, or it came out late during the time in question.

Sanders said member files were missing some documents according to the audit report, but it was already being addressed.

The Board discussed the training hours still needed to be compliant with the audit.

Nuttall makes a motion to have Brooks appointed as the Assistant Secretary for the Pension Board. Henton 2<sup>nd</sup> the motion. All in favor

Brooks made a motion to accept two hours training credit for Mitchell’s presentation. Berry 2<sup>nd</sup> the motion. All in favor.

An election was held prior to the Board meeting for two active Police Pension members. Dana Berry and Brian Nuttall were re-elected to the Board to represent the active members.

**Next Pension Board Meeting and Adjournment:**

Next meeting will be scheduled at a later date when the audit report is completed and can be reviewed.

Brooks made a motion to adjourn the Pension Board Meeting  
Berry 2<sup>nd</sup>. All in Favor

**Meeting adjourn.**

Brian Nuttall  
Secretary