

CITY OF OLNEY  
CITY COUNCIL MEETING  
MARCH 14, 2011

AGENDA #1 “CALL TO ORDER” The March 14, 2011 meeting of the Olney City Council was called to order at 7:30 p.m. in the Council Chambers of the Olney City Hall located at 300 S. Whittle Avenue, Olney, Illinois, with Mayor Mark Lambird presiding.

AGENDA #2 “PLEDGE OF ALLEGIANCE TO THE FLAG-PRAYER” Council members and visitors joined in the pledge of allegiance to the flag. Steve Wingert led the group in a prayer.

AGENDA #3 “ROLL CALL” The following Council members were present: Gary Foster, Brad Brown, Pete Weber, Bob Ferguson and Mark Lambird. Also present were City Manager Randy Bukas, City Attorney Larry Taylor, City Treasurer Brad Yockey and City Clerk Belinda Henton.

AGENDA #4 “PRESENTATION OF CONSENT AGENDA”

4-A Approve Minutes of Council Meeting on February 28, 2011

4-B Approve and Authorize Payment of Accounts Payable March 15, 2011-Pooled Cash \$62,154.07, manual Pooled Cash \$133,296.73 and Water Deposit Refunds \$1,276.80

4-C Raffle License Application - Steber Family Farm (Relay for Life)

4-D Raffle License Application - Olney Elks

AGENDA #5 “REMOVAL OF ITEMS FROM CONSENT AGENDA” No items were requested for removal.

AGENDA #6 “CONSIDERATION OF CONSENT AGENDA” Councilman Brown moved to approve the consent agenda, seconded by Councilman Foster. A unanimous voice vote was received.

AGENDA #7 “CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA” No consideration was necessary for items removed from the consent agenda.

AGENDA #8 “STAFF REPORTS”

8-A “City Manager - Status Report” Mr. Bukas reported that a fifth house has been secured for the neighborhood revitalization program. Six contractors have expressed interest in contracting work on this project. A walk through of the five houses will take place on March 15 for the contractors. Bids are due March 25.

Two income tax payments were received in February which makes eleven installments in ten months. Unfortunately, there are still two payments missing from last year.

Two new firefighters were recently hired from the eligibility list. Pete Weber will begin March 17 and Michael Pipher will begin March 21.

A street sweeper was demonstrated last week. The Tempco and Elgin performed about the same.

Mr. Bukas recently attended a Richland County Multi-Hazard Mitigation Plan meeting. They are in the process of identifying structures to be included in the plan. The proposed plan will be completed in six to eight months instead of the original twelve to eighteen months. Their next meeting is April 19.

During February there were eight building permits issued totaling \$38,541. Four of the eight permits were for demolitions.

Work will begin on the Pacific Cycle roof on March 21.

Councilman Foster asked about the boat dock and ramp project planned for East Fork Lake. Mr. Bukas reported City Engineer Charleston is exploring alternative means to extend the ramp.

#### AGENDA #9 “NEW BUSINESS”

9-A “Resolution: Award Chemical Bids for Water Plant” Chemical bids were recently opened for the Water Plant. Resolution 2011-R-09 was provided detailing the bids. The recommendation was to accept all low bids, but to reject all the bids received for powdered activated carbon because the bids did not meet specifications. Staff plans to rebid the powdered activated carbon.

Councilman Foster moved to approve Resolution 2011-R-09, seconded by Councilman Brown. Councilmen Brown, Weber, Ferguson, Mayor Lambird and Councilman Foster voted yes. There were no opposing votes. The motion carried.

9-B “Resolution: Award Chemical Bids for Swimming Pool” Swimming pool chemical bids were also recently opened. Resolution 2011-R-10 recommended accepting the bid for carbon dioxide, but reject the bid for sodium hypochlorite. The sodium hypochlorite price was approximately 96% higher than last year. Staff recommended rebidding this chemical.

Councilman Ferguson moved to approve Resolution 2011-R-10, seconded by Councilman Foster. Councilmen Weber, Ferguson, Mayor Lambird, Councilmen Foster and Brown voted yes. There were no opposing votes. The motion carried.

9-C “Resolution: Purchase of Pickup Truck for Water Distribution” Quotes were received for the purchase of a ½ ton pickup truck for Water Distribution. One local bid was obtained along with the state bid. Resolution 2011-R-11 was prepared recommending the purchase of a 2010 Ford F150 from Morrow Brothers Ford, Inc. from Greenfield, Illinois for \$15,764.00. The current budget includes \$18,000 for this purchase.

Councilman Weber moved to approve Resolution 2011-R-11, seconded by Councilman Brown. Councilman Ferguson, Mayor Lambird, Councilmen Foster, Brown and Weber voted yes. There were no opposing votes. The motion carried.

9-D “Discussion: No Parking N. Jefferson/E. Scott Intersection” City staff received a work order requesting that no parking signs be established on N. Jefferson Street at the intersection of E. Scott Street so ambulances can get to and from Burgin Manor. Currently, the west side of N. Jefferson Street and the north side of E. Scott Street do not allow parking. It was proposed to prohibit parking 50' from the intersection on the east side of N. Jefferson Street and the south side of E. Scott Street. Mr. Bukas talked to the athletic director at the high school. He was in agreement with this proposal.

Councilman Foster questioned if the ambulance service has been consulted. He recommended they be contacted to see if a change is needed.

9-E “Resolution: Purchase Swimming Pool Gutter Guards” The current gutter grates at the pool are fiberglass and complaints have been received from people about getting fiberglass in their hair and on their skin. Staff has received three quotes to purchase the materials that are needed to replace the fiberglass gutter grates. Mr. Bukas proposed purchasing new PVC gutter grates from Lincoln Equipment, Inc. in the amount of \$9,395.75. The staff would be responsible for installing these new grates before the swimming season begins. The cost of the new grates would have to be taken from reserves or surpluses in other places within the General Corporate fund because nothing was budgeted for this purchase.

Councilman Foster suggested investigating the possibility of having spray coating applied like what is applied for a truck bed liner. Public Works Supervisor Frank Bradley did not know if that would be an acceptable application.

Councilman Ferguson pointed out the original gutter guards have never replaced since the pool was built. He understood the situation and believed this situation needed to be resolved.

The Council suggested further investigation for alternative coatings and materials. This matter will be placed on the special Council meeting agenda for March 21.

9-F “Resolution: Purchase Traffic LED Lights” A grant has been received to replace incandescent traffic light bulbs with LED bulbs. Four requests for quotes were sent, but only two quotes were received. Staff recommends that the LED traffic lights and pedestrian signals be purchased from Traffic Signal Company from Indianapolis, Indiana for a total price of \$10,067. It will take four to six weeks to receive the materials and will be installed by City staff.

Councilman Ferguson moved to approved Resolution 2011-R-12, seconded by Councilman Weber. Mayor Lambird, Councilmen Foster, Brown, Weber and Ferguson voted yes. There were no opposing votes. The motion carried.

9-G “Resolution: Purchase Waste Water Treatment Plant Wet Well Pump” Four quotes were received for the purchase of a wet well pump for the Wastewater Treatment Plant. The low bid pump was undersized and did not meet specifications. There were two quotes for the same 6" ABS pump. Staff recommended purchasing the pump from Dependable Electric from Oblong, Illinois even though their quote was \$151 higher. Dependable Electric is the shop that does the Wastewater Treatment Plant’s repair work so they are familiar with the plant’s operation and installation plus they are an Illinois company.

Councilman Foster moved to approve Resolution 2011-R-13, seconded by Councilman Weber. Councilmen Foster, Brown, Weber, Ferguson and Mayor Lambird voted yes. There were no opposing votes. The motion carried.

9-H “Resolution: Purchase Waste Water Treatment Plant Sludge Pump” Three quotes were received for the purchase of a progressive cavity pump. The low quote was received from K/M Specialty Pumps for \$6,548.00, but Liberty Process Equipment, Inc. submitted a quote for \$6,558 and included an extra rotor and stator and all shipping costs. The extras offered in the quote were valued at \$3,896.00. Staff recommended purchasing the progressive cavity pump from Liberty because of the extra value included. The Wastewater Treatment Plant currently has two Liberty pumps in operation.

Councilman Ferguson moved to approve Resolution 2011-R-14, seconded by Councilman Weber. Councilmen Brown, Weber, Ferguson, Mayor Lambird and Councilman Foster voted yes. There were no opposing votes. The motion carried.

9-I “Resolution: Purchase Mobile Data Terminals” A quote was received from CDS Office Technologies for two mobile data terminals for the Police Department. CDS Office Technologies has the state contract for this equipment. The quote was for \$11,313.00. There is \$12,500.00 budgeted for this purchase.

Councilman Foster moved to approve Resolution 2011-R-15, seconded by Councilman Brown. Councilmen Weber, Ferguson, Mayor Lambird, Councilmen Foster and Brown voted yes. There were no opposing votes. The motion carried.

9-J “Special Meeting - March 21, 2011” Mr. Bukas requested a special Council meeting on March 21, 2011 at 6:30 p.m. to review proposed budgets for the General Fund and possibly other funds. The Council was agreeable and also suggested discussing pool gutter guards.

#### AGENDA #10 “OLD BUSINESS”

10-A “Ordinance: Regulating Trailer Parks” The Council was provided with the same proposed ordinance as the last meeting which makes changes to the current mobile home park code. Prior to the meeting all mobile home park owners were provided with the proposed ordinance for review.

The proposed ordinance requires all mobile home parks to obtain an annual city license. The charge will be \$50 and the owner must submit evidence of a current state license and a copy of the most recent Illinois Department of Public Health Manufactured Home Community Inspection Form for the park. In the event that the Zoning Officer is required to make a reinspection of the mobile home park as a result of a finding of one or more violations on an Illinois Department of Public Health Manufactured Home Community Inspection Form or as a result of an inspection initiated by the Zoning Officer, the mobile home park owner shall pay an inspection fee of \$50.00 plus \$5.00 for each mobile home space having a violation during each subsequent reinspection.

Councilman Foster questioned if the City could enforce building code violations such as fire safety hazards or electrical problems. Mr. Taylor explained mobile homes fall under HUD regulations. The City is allowed to enforce violations regarding fire extinguishes and smoke detectors. Most of the items addressed in the Manufactured Home Building Code have to do with the park itself and the exterior of mobile homes and vacant mobile homes.

Councilman Foster believed there needs to be some recourse for tenants of mobile homes with dangerous conditions.

Tom Fehrenbacher, owner of a 105 unit mobile home park, expressed concern for the proposed ordinance. The problem he sees is that each park is inspected by the State of Illinois. They do not inspect inside the trailers because they are private homes. In his case, if there are violations, most of the time they are minor violations, but the State has never failed to issue a license. He did not believe the City needs to get involved in inspecting mobile home parks because that is the State's job. The City should only get involved if there is a trash or junk violation. He believed the ordinance should separate privately owned mobile homes from rentals.

Councilman Brown questioned changing the proposed ordinance so a City license would be issued if they were issued a State license.

Mr. Taylor was asked to simplify the ordinance and bring it back to the Council at the next regularly scheduled meeting.

10-B “Discussion: East Fork Lake/Borah Lake/Vernor Lake Water Lines” At the last meeting the Council questioned E J Water District's rates compared to City rates. Mr. Bukas reported that 6,000 gallons of water costs \$51.40 through E J, \$47.08 through the City for outside city customers and \$23.54 for inside city limits customers.

Councilman Weber asked Mr. Taylor to look into the possibility of breaking up the areas into water districts. He suggested either contract city crews to do the work or contract the labor out. He further explained the water district would purchase water from the City and then the City would take over the water district. The City would help the water district apply for grants, but the debt liability will fall back on the water district.

Mr. Taylor is still looking into the various possibilities for a water district, but there are strings attached when water districts get funding from the federal government. There is one provision that permits the City to extend water mains outside the city limits, and allows for the establishment of different rates for an area. This provision is not for a district, but an area to be served. Money can be borrow based on the revenue to be generated by these areas.

Councilman Ferguson questioned the possibility of negotiating with E J as far as them creating a water district and obtaining grants, but purchasing the water from the City. Concern was expressed with this option because E J does not install their main in accordance with City specifications.

Mr. Bukas commented that rural water districts do not install anything for fire protection which the City requires.

#### AGENDA #11 “Public Comments/Presentations”

11-A “Request for Class S Liquor License-Gypsy” This item was deleted from the agenda.

11-B “Request for Hand Rail in the Zero Depth Entry at Swimming Pool” This item was deleted from the agenda.

11-C “Hate Crimes Against Individuals with Disabilities” Brian O’Neill discussed hate crimes again individuals with disabilities.

#### AGENDA #12 “REPORT FROM THE MAYOR”

12-A “Donation of Boat” Mayor Lambird reported that an individual has offered to donate a boat to the City to use for publicity purposes for local events. The boat could be taken to festivals and parades to advertise events in Olney. This individual is also willing to pay expenses for the first year. Mayor Lambird asked the Council if they were interested in accepting the boat.

The Council questioned who will coordinate the events and transport the boat. The Council will consider this matter further and staff will check on insurance for the boat.

AGENDA #13 “REPORTS FROM CITY COUNCIL MEMBERS” Councilman Ferguson commented on Build Community of Richland County which is a group of volunteers joining together to serve residents of Richland County by making home improvements. Councilman Ferguson would like to see if the City could assist this program by waiving building permit fees. He believed this program would be of benefit to the City by having properties improved.

Mayor Lambird reported that a group of individuals are working on starting a downtown farmers’ market to begin this spring.

13-A “Discussion: 2011/2012 Budget-Water and Sewer” Mr. Yockey reviewed the Water fund budget.

The Council questioned what has been set aside for the painting of the Washington Street water tower. Mr. Yockey reported \$20,000 was set aside this year and \$60,000 is proposed for the next fiscal year.

The Council questioned the proposed decrease in utility income. Mr. Yockey explained this estimate is based on a five year average based on current rates.

The Council questioned the proposed Butler/Woodlawn water main. Mr. Umfleet explained the plan is to replace a 4" main with 6" and 8" mains from W. Main north on Woodlawn to St. John and a couple of blocks on W. Butler and W. Catherine. This area has been experiencing several breaks.

Mr. Yockey reviewed the proposed Sewer budget. The fund should have a \$108,000 fund balance at the end of this fiscal year and \$12,367 next fiscal year. The proposed budget includes \$110,000 being set aside for equipment replacement. Grants will be applied for the purchase of two turbo blowers which would create a significant energy savings and a generator.

Councilman Brown questioned why the W. North lift station was budgeted for 2010/2011 fiscal year and again in 2011/2012. Mr. Bukas explained an EPA grant was needed for this project, but not received. Application will be made again for this project, but the project will not get done if a grant is not received.

AGENDA #14 "ADJOURN" Councilman Foster moved to adjourn, seconded by Councilman Weber. A unanimous voice vote was received.

The meeting of the City Council adjourned at 8:51 p.m.

Belinda C. Henton  
City Clerk