

CITY OF OLNEY
PLAN COMMISSION
DECEMBER 2, 2013

AGENDA #1 “CALL TO ORDER” The meeting of the Plan Commission was called to order at 7:30 p.m. in the Council Chambers of the Olney City Hall, 300 S. Whittle Avenue, Olney, Illinois, with Wesley Tolliver presiding.

AGENDA #2 “ROLL CALL” The following Plan Commission members were present: Steve Eichhorst, Amber Jared, Scott Jones, Neva Casstevens, Rob McClain and Wesley Tolliver. Mike Winter and Pat Everette were absent. Also present were City Attorney Larry Taylor, Code Enforcement Officer Mike Mitchell and City Clerk Belinda Henton.

AGENDA #3 “APPROVE MINUTES OF THE PLAN COMMISSION MEETING ON OCTOBER 7, 2013” Mr. Eichhorst moved to approve the minutes of the Plan Commission meeting on October 7, 2013, seconded by Mr. McClain. Mr. Eichhorst, Mrs. Jared, Mr. Jones, Mrs. Casstevens, Mr. McClain and Mr. Tolliver voted yes. There were no opposing votes. The motion carried.

AGENDA #4 “SWEARING IN” Mr. Tolliver asked that anyone wishing to testify on behalf of the item being discussed to stand and be sworn in. City Clerk Henton asked them to raise their right hand and “swear to tell the truth, the whole truth and nothing but the truth so help me God.” Abby Kuhlig was sworn in.

AGENDA #5 “SPECIAL USE PERMIT: 1500 E. MAIN-PLACEMENT OF A TEMPORARY TOWER ON WHEELS” CellularOne submitted a petition for a Special Use Permit for the placement of a temporary tower on wheels at 1500 E. Main. If the request for a Special Use Permit is granted, the property will be used for the placement of a temporary tower on wheels to provide more capacity and coverage for their customers until a permanent tower is built.

Mr. Tolliver asked how tall the tower will be when it is telescoped. Ms. Kuhlig explained it will depend on where they can optimize the service. Mr. Eichhorst commented the specifications CellularOne provided indicated the maximum height was 106’.

Mr. McClain questioned if this request for a special use permit is only for a temporary tower. Ms. Kuhlig explained it was only for temporary use. Her company will try to determine if this location will impact their service. This information will help them determine a permanent location.

Mr. Eichhorst asked how long they anticipate leaving the tower at this location. Ms. Kuhlig indicated 6 to 12 months. There are several approvals required before the tower can be located at a specific site.

Mr. Eichhorst asked Mr. Taylor how long can the Commission grant a temporary variance. Mr. Taylor indicated it was up to the Plan Commission to make a recommendation to the City

Council for the length of time, but at some point if it goes too far the use is no longer temporary. There is a provision in the Municipal Code for temporary uses like this.

Mrs. Casstevens asked if CellularOne has considered other locations further out of town. Ms. Kuhlig explained this is the best location they could find at this time. They are currently in desperate need for a new tower.

Mr. McClain questioned if the petitioner could request an extension if the initial time period was not long enough. Mr. Taylor explained they could reapply for an extension. They would be required to pay the application fee because of the required publication and notices that are sent to property owners.

There were four letters of opposition submitted by property owners. Ms. Kuhlig requested copies of these letters.

Mr. Eichhorst commented if someone was willing to sign a prepared letter in opposition, it would be nice if they would show up at the meeting. Mrs. Henton pointed out the public notice indicates written and oral comments are accepted.

Mr. McClain moved to approve a 6-month special use permit for the temporary placement of a temporary tower with the option of one, 6-month extension, seconded by Mr. Jones. Mrs. Jared, Mr. Jones, Mr. McClain, Mr. Eichhorst and Mr. Tolliver voted yes. Mrs. Casstevens voted no. The motion carried.

Mr. Tolliver recommended Ms. Kuhlig to attend the City Council meeting on December 9 at 7:00 p.m.

AGENDA #6 “ADJOURN” Mr. Eichhorst moved to adjourn, seconded by Mrs. Jared. Mr. Eichhorst, Mrs. Jared, Mr. Jones, Mrs. Casstevens, Mr. McClain and Mr. Tolliver voted yes. There were no opposing votes. The motion carried.

The Plan Commission meeting adjourned at 7:43 p.m.

Belinda C. Henton
City Clerk