

CITY OF OLNEY  
PLAN COMMISSION  
FEBRUARY 3, 2014

AGENDA #1 "CALL TO ORDER" The meeting of the Plan Commission was called to order at 7:30 p.m. in the Council Chambers of the Olney City Hall, 300 S. Whittle Avenue, Olney, Illinois, with Steve Eichhorst presiding.

AGENDA #2 "ROLL CALL" The following Plan Commission members were present: Amber Jared, Pat Everette, Neva Casstevens, Scott Jones and Steve Eichhorst. Wesley Tolliver and Rob McClain were absent. Mike Winter entered the meeting later. Also present were City Attorney Larry Taylor, Code Enforcement Officer Mike Mitchell, City Clerk Belinda Henton and Deputy City Clerk Kelsie Sterchi.

AGENDA #3 "APPROVE MINUTES OF THE PLAN COMMISSION MEETING ON DECEMBER 2, 2013" Mrs. Casstevens moved to approve the minutes of the Plan Commission meeting on December 2, 2013, seconded by Mrs. Jared. Mrs. Jared, Mr. Everette, Mrs. Casstevens, Mr. Jones and Mr. Eichhorst voted yes. There were no opposing votes. The motion carried.

AGENDA #4 "SWEARING IN" Mr. Eichhorst asked that anyone wishing to testify on behalf of the item being discussed to stand and be sworn in. City Clerk Henton asked her to raise her right hand and "swear to tell the truth, the whole truth and nothing but the truth so help me God." Yvette Baltzell was sworn in.

AGENDA #5 "SPECIAL USE PERMIT: PLACEMENT OF A MANUFACTURED HOME AT 331 W. NORTH AVENUE" Yvette L. Baltzell submitted a Petition for the Placement of a Manufacture Home at 331 W. North Avenue. If the request for the placement of the manufactured home is granted, the petitioner plans to use the property as a single family residence.

City Clerk Henton advised the Commission that Ms. Baltzell submitted the floor plan, peer plan and photographs of the manufactured home. Mr. Mitchell reviewed the submitted information and had no issues with the proposal.

Mrs. Casstevens asked if there was anything on the property. Ms. Baltzell explained there used to be a house on the property, but it was torn down. One tree was cut down and another will be cut down. She has owned this property for several years.

City Clerk Henton reported one phone call was received expressing approval of the request to place the manufactured home.

Ms. Baltzell explained many of the homes in this neighborhood are rental properties. Two of the homes are owned by family members.

Mr. Jones moved to recommend approval of the placement of a manufactured home at 331 W. North Avenue, seconded by Mrs. Jared. Mrs. Jared, Mr. Everett, Mrs. Casstevens, Mr. Jones and Mr. Eichhorst voted yes. There were no opposing votes. The motion carried.

Mr. Eichhorst recommended that Ms. Baltzell attend the City Council meeting on February 10 when this matter is considered for approval.

Mr. Winter entered the meeting at 7:35 p.m.

AGENDA #6 "ADJOURN" Mr. Jones moved to adjourn, seconded by Mr. Winter. The Plan Commission meeting adjourned at 7:36 p.m.

Belinda C. Henton  
City Clerk